

Before you register for the 2022 Winter Session (September 2022 to April 2023), learn more about:

Your registration date and time	Marketing option – COMM 467 and COMM 365
Course mode of delivery: in person	COMM 390 Business Writing
Maximum credits for registration	COMM 387 title change <b>NEW IN 2022W</b>
Step-by-step registration	Capstone course prerequisites
Minimum credits to maintain student loan eligibility	Business Law concentration
Option waitlist	Business Analytics concentration
COMM 202 Career Fundamentals	Sustainability and Social Impact concentration
Recently added courses	International Business concentration
Elective requirements	Promotion to Year 4
COHR courses	Continuation in the BCom program
Courses taken for Credit/D/Fail	Registration assistance
Double options	Master of Business Analytics
Accounting option – CPA prerequisites	Academic advising

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### Your registration date and time

The registration period for Year 3 students runs from **Tuesday, June 28 to Thursday, June 30**. You will receive an email from Enrolment Services approximately two weeks prior to registration to announce that your individual registration open date and time is ready to view on the [Student Service Centre \(SSC\)](#). We recommend that you check your registration date and time one day before it opens to confirm that it has not changed; changes are sometimes necessary to ensure that registration access is distributed evenly for optimal performance of the system.

**Your registration status will remain blocked until your registration opens.** A [registration deposit](#) is no longer required before registering for courses. Register for all of your courses in both Term 1 (September to December) and Term 2 (January to April) as soon as your registration opens as courses fill quickly.

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### Course mode of delivery: in-person

For the 2022/23 Winter Session, UBC Sauder plans to deliver all Commerce courses in person. Other faculties may continue to offer online options in select courses. In some instances, your assessments (e.g., midterm and final exams) in online courses may still require your attendance on campus. You will be expected to complete all assessments at the scheduled time and place.

Review the *Mode of Delivery*, *Course Requires In-Person Attendance*, and *Section Comments* fields in the course schedule on the Student Service Centre and your course syllabi for details. Regardless of mode of delivery, regular attendance is expected, and standard academic policies and course withdrawal deadlines will apply.

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### Maximum credits for registration

Students can only initially register in a maximum of 32 credits in the winter session to allow everyone an opportunity to register in a full course load. If you would like to register in additional credits, you can fill out the [credit limit increase form](#) to request an increase to your total credit limit to a maximum of 35 credits on or after **August 2**. You may be required to meet with an academic advisor to discuss your course plan.

## Step-by-step registration

### 1. Choose an option

When your registration opens, you must [choose your option](#) prior to registering for your courses. To register for your option, you need to select the applicable specialization code on the SSC. Select the option and then click the *ADD SPEC* button. If you have already been admitted to the Co-op Program, you must use *SWITCH SPEC* to switch from Co-op to your option. You will be re-added to Co-op after your registration.

Note that some options have [cutoff averages and/or require that you complete all prerequisites in Year 2](#). The Undergraduate Office (UGO) will verify that students declaring an option meet the option cut-off average to ensure readiness to succeed. If you do register in an option for which there is a cut-off and you do not meet the anticipated cut-off average as listed on the [website](#), the UGO will contact you and will assist you in making changes to your option and your COMM/COHR course registration.

If you've been selected for the Global Supply Chain and Logistics Management option, the UGO will add you to your option. You will receive further information about course registration prior to your registration date.

If you were admitted to the Combined Major in Business and Computer Science (BUCS), you do not select an option. Visit the [BUCS program requirements](#) to learn more.

### 2. Register in option courses

Register in your required Year 3 option courses (6 to 9 credits varying by option). You must be registered in at least 6 credits of option courses to be officially in an option. For example, to be in the Accounting option, you must have successfully registered in COMM 353 and COMM 354.

[Make sure that you have completed prerequisite courses for your option](#). Note that some options require that you complete all prerequisites in Year 2.

### 3. Register in any remaining Year 2 Commerce core requirements

Register in any remaining Year 2 Commerce core requirements that you have not yet completed (Year 2 requirements that are not completed by the end of Year 3 may prevent you from being promoted to Year 4).

### 4. Register in core Commerce courses

Register in Year 3 Commerce core requirements.

- COMM 390 (3 credits)<sup>1</sup>
- COMM 393 (3 credits)
- COMM 394 (3 credits)
- COMM 395 (3 credits)<sup>1</sup>

<sup>1</sup> COMM 390 and COMM 395 are required prerequisites for the Year 4 capstone requirement: one of COMM 491, 497, 498. We strongly recommend that you complete both courses in Year 3.

### 5. Register in electives

[Consult program requirements on the myBCom website](#) by **selecting the tab with the year level and session that you entered the program** to determine your remaining requirements. If you require assistance in determining your program requirements, please contact the [UGO](#).

If you're completing the Combined Major in Business and Computer Science, please [review your requirements on the myBCom website](#).

If you're studying abroad in 2022W, do not register in any UBC courses during your exchange term(s); only register in courses for the term that you will be attending UBC. Go Global will register you in an exchange code to indicate that you are on exchange, which will trigger your tuition for the term and enable awards staff to review your eligibility for the Go Global International Learning Award. If you do register in any courses in the term(s) that you are scheduled to be on exchange, you will be dropped from these courses. If for any reason you do not go on exchange, the UGO will assist you to register in any required COMM/COHR courses.

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**Minimum credits to maintain student loan eligibility**

Government loans, grants, and interest-free status all require students to be enrolled in at least 60% (80% for Newfoundland loans) of a full-time course load in each term. The full course load for students in Year 3 of the BCom program is 30 credits (31 credits for students in BUCS). Therefore, the minimum 60% is 18 credits (at least 9 credits per term). If you have a documented permanent disability, you may be eligible to study at a reduced course load. Consult the [course load guide at students.ubc.ca](https://students.ubc.ca/course-load-guide) to learn more.

Note that credit minima may differ for other considerations, such as eligibility to receive and retain scholarships, to live in UBC residence, or to apply for a post-graduation work permit. Carefully review any conditions relevant to your personal circumstances to ensure your continued eligibility. Learn more: [mybcom.sauder.ubc.ca/registration/#courseload](https://mybcom.sauder.ubc.ca/registration/#courseload).

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**Option waitlist**

If you were not able to select your first choice of option (Accounting or Finance only), your Year 2 average is no more than 3% lower than the anticipated cutoff for that option (68% for Accounting, 76% for Finance), and you have completed all required prerequisites for that option ([as listed on the Options page on the myBCom website](#)), you may add yourself to the option waitlist when it opens on June 28. The waitlist will remain open until July 20. Learn more about the waitlist on the [Option waitlist page on the myBCom website](#).

If you're planning to complete the prerequisite courses for Accounting or Finance during Term 1 of the 2022 Winter Session, you may add yourself to the [option waitlist](#) in December. Please note that the option waitlist may not open in December if the competitive options do not have space to accommodate any additional students.

Add yourself to the waitlist only for the Accounting or Finance options, or for one of the other options only if you are not able to register for the two required option courses.

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**COMM 202 Career Fundamentals**

If you have not yet completed COMM 202 Career Fundamentals (1 credit) from your Year 2 requirements, you must complete it in 2022W. Year 3 students are required to take COMM 202 in Term 1 so that they will be prepared for job recruiting opportunities in Term 2. You must register in both a lecture section and a tutorial section. To gain the most out of this course, review the Section Comments and select a tutorial run by a Teaching Assistant (TA) who has experience in industries that you are interested in. Each TA brings a wealth of experience in their field of study, and although all of the tutorials and content covered will be the same, past students have shared the immense value of selecting a TA aligned with their career interests.

To give yourself an advantage at campus recruiting events, you need to be prepared to represent yourself professionally through a solid resume, cover letter, networking and interview skills, all of which COMM 202 covers. If you have additional questions about recruiting, please contact the [Business Career Centre](#).

**Recently added courses**

**APSC 383 Prototyping (formerly numbered COMM 386P) – 3 credits**

Plan and design different levels of prototypes and learn fundamental tools and methods available in software, mechanical, and electronics prototyping to allow customer and stakeholder feedback at early stages and on sub-components. The course will still count toward Entrepreneurship option requirements.

**COHR 486D Negotiation for Leaders – 3 credits**

Develop the negotiation skills needed to meet leadership challenges by analyzing bargaining and conflict relationships and learning (through class discussion and self-assessment) about your own individual "bargaining styles" as a leader.

**COMM 312 Business Ethics Leadership – 3 credits**

Identify the values and moral culture of an organization and how it should treat its stakeholders. Also develop an understanding of best practices in business ethics leadership, and create a plan to execute them.

**COMM 314 Strategies for Responsible Business (formerly numbered COMM386J) – 3 credits**

Understand the positive and negative impacts business can have economically, socially, and environmentally – and how long-term, strategic decision making can unlock business opportunities while addressing these societal issues. The language and tools of sustainability and responsibility are a new standard currency in business, and understanding the long-term impacts of business decisions can lead to more successful business models that readily adapt to the demands of new evolving markets.

**COMM 386I Innovation and Sustainability – 3 credits**

Consider and critique the multiple ways that sustainability is contested and understood across various industries, including its biophysical, political, economic, institutional, ethical and technological implications. You'll look at the drivers of corporate innovation, strategic shifts, and new markets; learn to identify innovation opportunities; and recognize the tools, concepts, standards and frameworks used by companies currently pursuing a sustainable business model.

**COMM 386L Impact Investing: Social Finance in the 21st Century – 3 credits**

Discover impact investment as a new form of investing through a combination of readings, discussions, guest lectures, research, a pitch competition and a portfolio allocation project. You'll gain deep insight into the different perspectives brought by the impact investor who is concerned with stimulating social and environmental impact while generating financial return.

**COMM 386O Behavioural Finance – 3 credits**

Understand the psychological processes that give rise to decision-making biases in investment settings. Identify when those biases are most likely to occur, their effects on various market and investment phenomena, and ways to minimize their negative effects on financial decisions.

**COMM 386T Indigenous Peoples and Economic Development – 3 credits**

Gain a better understanding of the complexities and importance of Indigenous engagement. While the focus of the course will be on Indigenous engagement in Canada, the tools and frameworks presented will be applicable to cross-cultural business practices in many environments. The course will present a high-level review of political, legal, cultural, and historical contexts; case studies on the private sector's engagement with Indigenous peoples; and frameworks that present best practices and tools for enduring and successful economic relationships.

**COMM 388 – Design Methods for Business Innovation – 3 credits**

Build expertise in critical and creative thinking in this hands-on course that blends analytical and creative approaches, equipping you with design strategies and techniques to solve complex business problems. Working in teams, you'll be challenged to deliver real-world solutions that create economic, social, and environmental value using strategic design.

**COMM 435 CIO Strategies – 3 credits**

Examine the role of Chief Information Officers within organizations and the strategies they employ in the acquisition, development and implementation of plans and policies to achieve efficient and effective information systems within their organizations.

### Elective requirements

Your total elective requirements for your BCom degree will vary depending on your option. Refer to the [Elective requirements page on the myBCom website](#) and **select the tab with the year level and session that you entered the program** to determine your specific elective requirements.

**Avoid taking non-Commerce electives that are not for credit in the BCom program.** Confirm that the electives you have selected will count for credit in the BCom program by reviewing the [not-for-credit tables](#). Planning to take all of your electives in one subject area? You may be eligible for a [minor](#).

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### COHR courses

If you're planning to take [Organizational Behaviour and Human Resources \(OBHR\)](#) courses as either your option requirements or as electives, please note that some of these courses have a prefix of COHR (not COMM) and are either 1.5 credits or 3 credits. Check carefully to ensure that you know the credit value of the COHR course(s) you're taking. COHR courses taken as electives count toward Commerce elective requirements.

[COHR 402 Leadership](#) and [COHR 411 Managing and Building Teams](#) are each 1.5 credits. We recommend that you take both courses together as we cannot guarantee that there will be any 1.5 credit COHR courses offered in subsequent sessions.

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### Courses taken for Credit/D/Fail

Credit/D/Fail grading allows you to take an eligible course for a Credit, D, or Fail standing instead of a percentage grade. If you register in a course for "Credit/D/Fail", you'll still complete all coursework and earn a percentage grade, but only a standing of "Cr," "D," or "F" will be displayed on your grades summary and academic transcript. You can take a maximum of 6 credits of Credit/D/Fail graded courses per winter or summer session, to a maximum of 12 credits of Credit/D/Fail graded courses toward your total degree requirements.

If you took any courses as Cr/D/F during **2019W Term 2 (January-April 2020)**, these credits are excluded from your 12-credit degree limit, however, the registration system will incorrectly count them toward your limit which may restrict your ability to switch to Cr/D/F for eligible courses on the SSC. If this is the case, please contact the UGO at [bcomquestions@sauder.ubc.ca](mailto:bcomquestions@sauder.ubc.ca) before the add/drop deadline.

You **cannot** take any of the following courses for Credit/D/Fail (exception if taken during 2019W Term 2):

- First-year non-Commerce requirements (i.e., WRDS 150/ENGL 112 or equivalent, MATH 104/184 or equivalent, and ECON 101 and ECON 102 or equivalents)
- Commerce core requirements (e.g., COMM 390, COMM 393, etc.)
- Combined Major in Business and Computer Science program requirements

You are permitted to take **only eligible elective courses** for Credit/D/Fail, provided they are **not** fulfilling requirements toward an option (including International Business), a minor, or a concentration (exception if taken during 2019W Term 2).

Courses taken for Credit/D/Fail are not counted toward the calculation of your GPA or credits taken to be eligible for [Dean's Honour Roll or a Degree with Honours standing](#); only percentage-graded courses are used to determine eligibility. Also note, you must be registered in a minimum number of percentage-graded courses to be eligible to receive and retain most scholarships and distinctions. Learn more: [students.ubc.ca/enrolment/courses/credिटdfail-grading](https://students.ubc.ca/enrolment/courses/credिटdfail-grading).

### **Double options**

You may only be officially registered in one option. [If you're planning to complete a second option](#), it's up to you to register yourself in any requirements for that option. You'll only be eligible to register in general seats for other options, if any are available. Often general seats are taken by Year 4 students who register before Year 3 students. Therefore, if you're attempting to complete a second option you may need to extend your studies to successfully register in and complete all required courses. Students cannot complete a second option in Finance (general seats are not available in all of the required Finance courses) or General Business Management.

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### **Accounting option – CPA prerequisites**

If you're planning to fulfill the prerequisites for admission to the CPA Professional Education Program (CPA PEP), review the [list of UBC course equivalencies](#). Keep in mind that if you're unable to register in any of these courses, you can take any remaining prerequisites through the UBC Diploma in Accounting Program or CPA directly after you have completed your BCom degree. For additional information regarding CPA certification, please visit [bccpa.ca](http://bccpa.ca).

Note that [COMM 370 Corporate Finance](#) is the prerequisite to [COMM 459 Financial Statement Analysis](#). You will not be permitted to take the two courses concurrently.

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### **Marketing option – COMM 467 and COMM 365**

Up to 20 seats in the Term 1 section of [COMM 467 Brand Management](#) will be open to Year 3 Marketing option students. Based on feedback from recruiters, it's highly recommended that Year 3 students interested in Co-op and summer internship positions in brand management, and other closely related positions such as product marketing, market research, and sales/trade management, take the course to be competitive for recruitment beginning in January.

If you're in the Marketing option, it's strongly recommended that you take [COMM 365 Market Research](#) in Year 3, however, you can take the course in Year 4. If you're entering/planning to apply for the [Co-op program](#) in Marketing, it's required that you take COMM 365 in Year 3 so that you're prepared for your first Co-op term.

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### **COMM 390 Business Writing**

A minimum final grade of 60% is required in [COMM 390 Business Writing](#) to pass the course.

### **Flexible learning sections**

In flexible learning sections (FLX), students attend class as usual 50% of the time, and complete 50% of their work online, or one-to-one with the instructor. In the 2022 Winter Session, seven sections will be offered: sections 101, 102, 210, and 211 will be taught by Elizabeth Bowker, sections 111 and 112 will be taught by Timothy Cuffe, and section 212 will be taught by Heidi Martin. Flexible learning is only available in the designated sections.

These sections have the same objectives, format and workload as the traditional COMM 390 sections. Students usually attend class one day a week and complete an online lesson once a week, in addition to the major assignments which are mostly completed outside the class. The instructor is always available during "Flex Time," providing a good opportunity for students to receive one-to-one support or mentoring. These sections are suitable for students who prefer some flexibility, and have the discipline to work on their own with limited guidance.

**COMM 387 title change NEW IN 2022W**

As of 2022W, COMM 387 Entrepreneurial Finance will be titled Entrepreneurial Finance and Private Equity. Please visit [our website](#) for an updated description of the course.

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**Capstone course prerequisites**

In Year 4, all BCom students are required to complete one of COMM 491, COMM 497, COMM 498<sup>1</sup>. Both COMM 390 and COMM 395 must be completed as prerequisites before you can take any of these courses. Keep that in mind when planning your Year 3 courses so that you're able to complete this Year 4 requirement without delaying your graduation.

<sup>1</sup> Three credits from either COMM 466 or COMM 483 can also be used to fulfill the capstone course requirement. Both are six-credit courses to which admission is by application only.

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**Business Law concentration**

If you're planning to complete the [Business Law concentration](#), you must complete a total of **12 credits** of law-related studies selected from a variety of both Commerce and non-Commerce courses as listed below. The 12 credits can also count toward fulfillment of your electives requirement, but note that COMM and COHR courses cannot be counted as non-Commerce electives. If the courses you take for a concentration overlap with the courses you take for an option or minor, you can double count a maximum of 3 credits of coursework in your degree toward both the concentration and one of either one option or one minor.

Completion of the Business Law concentration does not require pre-approval or special admission. If you would like to pursue this concentration, simply take the required courses as indicated. After you've applied to graduate, the UGO will provide instructions for how to declare the concentration so that it will appear on your academic transcript.

You must complete **6 credits** from:

[COHR 433](#)<sup>1</sup>      [Employment Law](#)  
[COMM 434](#)      [Land Law](#)

Plus **3 credits** from:

[COMM 431](#)      [Law of Business Organizations and Corporate Governance](#)  
[LAW 459](#)<sup>2</sup>      [Business Organizations](#)

And **3 credits** from:

[ECON 367](#)      [Economic Analysis of Law](#) – not offered in 2022W  
[LASO 204](#)      [Introduction to Law and Society](#)  
[LAW 316](#)<sup>2</sup>      [International Law](#)  
[LAW 334](#)<sup>2</sup>      [Introduction to Asian Legal Systems](#)  
[PHIL 331](#)      [Business and Professional Ethics](#)  
[PHIL 338](#)      [Philosophy of Law](#)

<sup>1</sup> COHR 433 can be counted toward both the Business Law concentration and the Organizational Behaviour and Human Resources option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.

<sup>2</sup> The Law course schedule will be posted on their [website](#) later this summer. Approval to take Law courses is at the discretion of the Peter A. Allard School of Law and subject to your academic readiness and available space in courses. Instructions for how to request registration are posted on the [Business Law concentration page](#).

**Business Analytics concentration**

If you're planning to complete the [Business Analytics concentration](#), you must complete a total of **12 credits** of analytics-related Commerce courses as listed below. The 12 credits can also count toward fulfillment of your electives requirement, but note that COMM courses cannot be counted as non-Commerce electives. If the courses you take for a concentration overlap with the courses you take for an option or minor, you can double count a maximum of 3 credits of coursework in your degree toward both the concentration and one of either one option or one minor.

Completion of the Business Analytics concentration does not require pre-approval or special admission. If you would like to pursue this concentration, simply take the required courses as indicated. After you've applied to graduate, the UGO will provide instructions for how to declare the concentration so that it will appear on your academic transcript.

You must complete **9 credits** from:

- COMM 337<sup>1</sup> [Business Programming and Analytics](#)
- COMM 365<sup>2</sup> [Market Research](#)
- COMM 414<sup>3</sup> [Data Visualization and Business Analytics](#)
- COMM 415<sup>4</sup> [Quantitative Policy Analysis](#)
- COMM 437<sup>5</sup> [Database Technology](#)

And **3 credits** from:

- COMM 335<sup>6</sup> [Information Systems Technology and Development](#)
- COMM 363<sup>7</sup> [Marketing Analysis](#)
- COMM 443<sup>8</sup> [Service Operations](#)
- COMM 449<sup>9</sup> [Supply-Chain Management](#)
- COMM 464<sup>10</sup> [Digital Marketing](#)

- <sup>1</sup> You can receive credit for only one of CPSC 103 and COMM 337. If you took both courses prior to 2019W, you will receive credit for both. CPSC 103 cannot be used in place of COMM 337 for the Business Analytics concentration.
- <sup>2</sup> COMM 365 can be counted toward both the Business Analytics concentration and the Marketing option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- <sup>3</sup> COMM 414 can be counted toward both the Business Analytics concentration and one of either the Global Supply Chain and Logistics Management, Marketing, or Operations and Logistics options. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- <sup>4</sup> COMM 415 can be counted toward both the Business Analytics concentration and the Operations and Logistics option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements. After 2020W COMM 415 will no longer be offered.
- <sup>5</sup> COMM 437 can be counted toward both the Business Analytics concentration and the Business Technology Management option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- <sup>6</sup> COMM 335 can be counted toward both the Business Analytics concentration and the Business Technology Management option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- <sup>7</sup> COMM 363 can be counted toward both the Business Analytics concentration and the Marketing option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- <sup>8</sup> COMM 443 can be counted toward both the Business Analytics concentration and the Operations and Logistics option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- <sup>9</sup> COMM 449 can be counted toward both the Business Analytics concentration and the Operations and Logistics option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- <sup>10</sup> COMM 464 can be counted toward both the Business Analytics concentration and the Marketing option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.



### Sustainability and Social Impact concentration

If you're planning to complete the [Sustainability and Social Impact concentration](#), you must complete a total of **12 credits** of sustainability studies selected from a variety of both Commerce and non-Commerce courses as listed below. The 12 credits can also count toward fulfillment of your electives requirement, but note that COMM courses cannot be counted as non-Commerce electives.

If the courses you take for a concentration overlap with the courses you take for an option or minor, you can double count a maximum of 3 credits of coursework in your degree toward both the concentration and one of either one option or one minor.

Completion of the Sustainability and Social Impact concentration does not require pre-approval or special admission. If you would like to pursue this concentration, simply take the required courses as indicated. After you've applied to graduate, the UGO will provide instructions for how to declare the concentration so that it will appear on your academic transcript.

You must complete **9 credits** from:

- COMM 312 [Business Ethics Leadership](#) – formerly COMM 386A
- COMM 314 [Strategies for Responsible Business](#) – formerly COMM 386J
- COMM 386I<sup>1</sup> [Innovation and Sustainability](#)
- COMM 386L<sup>2</sup> [Impact Investing: Social Finance in the 21st Century](#)
- COMM 386T [Indigenous Peoples and Economic Development](#)
- COMM 460<sup>3</sup> [Social and Nonprofit Marketing](#)
- COMM 484<sup>4</sup> [Sustainability Marketing](#)
- COMM 485<sup>5</sup> [Social Entrepreneurship](#)
- COMM 486C [Corporate Responsibility and Business Ethics](#) – not offered in 2022W
- COMM 487 [Environmental Management](#) – not offered in 2022W

And **3 credits** from recommended courses with a social sciences **or** a natural sciences focus ([see the myBCom website for a complete list](#)).

- <sup>1</sup> COMM 386I can be counted toward both the Sustainability and Social Impact concentration and the Entrepreneurship option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- <sup>2</sup> COMM 386L can be counted toward both the Sustainability and Social Impact concentration and the Entrepreneurship option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- <sup>3</sup> COMM 460 can be counted toward both the Sustainability and Social Impact concentration and the Marketing option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- <sup>4</sup> COMM 484 (formerly COMM 486F) can be counted toward both the Sustainability and Social Impact concentration and the Marketing option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- <sup>5</sup> COMM 485 (formerly COMM 386E Social Enterprise) can be counted toward both the Sustainability and Social Impact concentration and the Entrepreneurship option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.

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### International Business concentration

If you're planning to complete the [International Business concentration](#), you must complete a total of **12 credits** of internationally-oriented courses including COMM 498, and **participate in an approved international exchange/study abroad program**. The 12 credits can also count toward fulfillment of your electives requirement, but note that COMM courses cannot be counted as non-Commerce electives.

If the courses you take for the concentration overlap with the courses you take for an option or minor, or if you plan to use COMM 498 to fulfill your capstone requirement, you can double count a maximum of 3 credits of coursework in your degree toward both the concentration and one of either an option, a minor, or your capstone requirement.

Completion of the International Business concentration does not require pre-approval or special admission. If you would like to pursue this concentration, simply complete all of the concentration's requirements. After you've applied to graduate, the UGO will provide instructions for how to declare the concentration so that it will appear on your academic transcript.

For the IB concentration you must complete:

- **9 credits** from approved internationally-oriented courses (Commerce or non-Commerce)<sup>1</sup>
- **3 credits** from [COMM 498 International Business Management](#)
- Participate in an approved international study abroad or exchange program<sup>2</sup>

<sup>1</sup> See [International Business concentration webpage](#) for an approved course list

<sup>2</sup> The program must be credit-bearing and a minimum of five weeks in duration.

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#### **Promotion to Year 4**

You will be promoted to Year 4 once you have met all of the following requirements:

- successful completion of a minimum of 72 credits including:
  - all Year 1 and 2 requirements
  - two option courses (6 credits)
  - at least two<sup>1</sup> of COMM 390<sup>2</sup> (minimum grade of 60% in COMM 390), COMM 393, COMM 394, COMM 395<sup>2</sup>

<sup>1</sup> While a minimum of two of COMM 390, COMM 393, COMM 394, COMM 395 are required for promotion to Year 4, all courses must eventually be completed to fulfill BCom degree requirements.

<sup>2</sup> COMM 390 and COMM 395 are required prerequisites for the Year 4 capstone requirement: one of COMM 491, 497, 498. We strongly recommend that you complete both courses in Year 3.

#### **Combined Major in Business and Computer Science (BUCS)**

If you are enrolled in the BUCS program, you will be promoted to Year 4 once you have met all of the following requirements:

- successful completion of a minimum of 81 credits including:
  - all Year 1 and 2 requirements
  - at least one<sup>1</sup> of CPSC 304, CPSC 310
  - all of COMM 203, COMM 296
  - at least two<sup>1</sup> of COMM 204, COMM 390<sup>2</sup> (minimum grade of 60% in COMM 390), COMM 393, COMM 395<sup>2</sup>

<sup>1</sup> While a minimum of one of CPSC 304, CPSC 310 and two of COMM 204, COMM 390, COMM 393, COMM 395 are required for promotion to Year 4, all courses must eventually be completed to fulfill BCom degree requirements.

<sup>2</sup> COMM 390 and COMM 395 are required prerequisites for the Year 4 capstone requirement: one of COMM 491, 497, 498. We strongly recommend that you complete both courses in Year 3.

#### **Continuation in the BCom program without promotion**

If you have not completed the minimum requirements for promotion to Year 4, you can still continue in the next winter session, remaining in Year 3, provided your winter session average is greater than or equal to 60% on all courses attempted from September to April. You must achieve the minimum 60% continuation requirement by the end of the current winter session in April.

### **Continuation in the BCom program**

A winter session average of 60% or greater based on all courses attempted from September to April is required to continue in the program. This is a [weighted average](#), taking course credit values into consideration, and does not include any failing grades.

If your winter session average falls below 60%, you will be considered to have failed the year and will be required to discontinue your studies at UBC for a period of at least one year. Decimals are not rounded (i.e. a winter session average of 59.9% would be a failed year). Courses taken during the summer session (May to August) are not included in the winter session average.

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### **Registration assistance**

If you need assistance with Commerce course registration, you can [complete the Registration Assistance form](#) once your registration has opened. The UGO will only process forms for which you provide a **valid reason** for a registration request, as defined in the online instructions. Academic advisors will direct all registration requests to this form. Please allow for **at least five business days** for processing.

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### **Master of Business Analytics**

If you're known in your project groups as the go-to person who is skilled at analyzing data to solve case study challenges, you're in good company. Businesses around the world rely on the analysis of data to make critical decisions, and the demand for people skilled in this area is growing exponentially. The 12-month Master of Business Analytics (MBAN) teaches candidates with quantitative backgrounds how to apply advanced analytical tools and methods to address management challenges.

The MBAN program can be taken directly after you complete your BCom degree. There are electives you can take now to better prepare you for the program and a career in business analytics, including [COMM 337 Business Programming and Analytics](#) and [COMM 414 Data Visualization and Business Analytics](#). Visit the [MBAN website](#) to see the full list of courses and learn more about admission to the program.

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### **Academic advising**

The [UBC Sauder Undergraduate Office \(UGO\)](#) is dedicated to ensuring that you have the assistance and ongoing support that you need throughout your studies in the BCom program. You'll find many of the answers to your questions about your program—as well as resources and services available to support you—at [mybcom.sauder.ubc.ca](#) and [students.ubc.ca](#). We encourage you to start by reviewing our [Frequently Asked Questions page](#).

If you still have questions or concerns, please email [bcomquestions@sauder.ubc.ca](mailto:bcomquestions@sauder.ubc.ca) or visit the UGO in person or at the [virtual office](#). Academic advisors are available for advising appointments from Monday to Friday during business hours.

**Please note, the UGO will be closed on Friday, July 1, 2022 for a statutory holiday.**