

**COMMERCE SCHOLARS PROGRAM (2023-2025)
Scholar Applicant & Mentor Agreement Form**

Section 1 (to be filled out by the Mentor)

I _____ agree to be the Mentor for Commerce Scholars
(Full Name of Mentor)

Program (Cohort 17) applicant _____ based on
(Full name of CSP applicant)
the following terms:

1. I will only be called on to serve if the CSP applicant is accepted to the program.
2. I am welcome to sign more than one of these agreements with CSP applicants, but understand that I would only be expected to serve as a mentor for one should more than one of applicants I have signed for be admitted into the program. At my discretion, I may elect to mentor more than one Scholar.
3. The research assistance work for the successful CSP applicant will start in the second semester of 2023-2024 or the summer between their third and fourth year (summer 2024).
4. The full costs of research assistantship (\$5000) for the successful applicant will be paid and administered by the Dean's Office. (Note: the RA hours must be provided during periods when Scholar is in BC, Canada.)
5. I understand and accept the Mentor's responsibilities as follows:
 - To involve the Scholar as much as possible in parts of the Mentor's own research as a way to introduce him/her/them to the research process;
 - To help Scholar define his/her/their research project;
 - To actively supervise the research project conducted by the Scholar, including through regular meetings with the Scholar;
 - To assure that the RA work conducted by the Scholar that is supported by the program represents meaningful, educational contributions to the Mentor's research (and may possibly connect to the Scholar's research);
 - To attend presentations by the Scholar on his/her/their research proposal and on the finished product; and
 - To grade the Scholar's final paper.

Mentor's signature: _____ Date: _____

Section 2 (to be filled out by the CSP applicant)

I understand and agree to the CSP Scholar's responsibilities if my application is accepted, specifically

- I must stay in regular contact with my Mentor;
- I am expected to fully participate in the Program when in residence in Vancouver. (Note: Under special circumstances, such as study abroad, or co-op, accommodations can be made with the prior approval of the Scholar's Mentor and the CSP Steering Committee.)
- I understand that, for students graduating in 4 years, the maximum period of non-residence is a single term (**either 2nd term year 3 OR Summer between year 3&4**).
- I understand that the research assistantship for the mentor must be completed while I am in Canada.
- I also understand that, in the event a scholar is completing his/her/their degree in 5 years, he/she/they can request to substitute the year 4 residency requirement with one for year 5 upon approval of the CSP Steering committee.

CSP Applicant' signature: _____ Date: _____

CSP on-line application form will open on May 1, 2023. Please submit the completed agreement form with your CSP application by May 15, 2023.