

You'll be using [Workday Student](#), UBC's student information system, to register for courses for the 2026 Winter Session (September 2026 to April 2027). You'll find detailed tutorials on how to perform many tasks within Workday referenced throughout this guide and at [workday.students.ubc.ca](http://workday.students.ubc.ca).

Review this guide to learn more about:

Your registration appointment	Early Start to the Finance option
Course schedule and saved schedules	Eligibility for Accounting and Finance in Year 3
Registering for your courses	Continuation in the BCom program
COMM 202 Career Fundamentals	Promotion to Year 3
Academic Progress Report	Continuation in the BCom program without promotion
Maximum credits for registration	Registration assistance
Course delivery and attendance	Academic advising
Minimum credits to maintain student loan eligibility	
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### Your registration appointment

The initial registration period for Year 2 students runs from **Tuesday, July 7 to Thursday, July 9**. Your individual registration appointment (i.e., registration date and time) will be assigned in Workday two to three weeks before the start of the registration period. **You will not be able to register until your registration appointment.**

➔ Tutorial: [Viewing your registration appointment](#)

You will see two registration appointments for the winter session—one for each term—but they will be the same. We recommend that you check your registration appointment periodically before it opens to confirm that it has not changed. Your registration appointment is determined by your class standing (i.e., year level) and cumulative GPA.

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### Course schedule and saved schedules

[Review your program requirements to see which courses to take](#) and then log in to [Workday Student](#) to start building your saved schedules (i.e., your draft timetables).

➔ Tutorial: [Viewing the course schedule](#)

➔ Tutorial: [Creating a saved schedule](#)

In Workday, you'll create saved schedules for each term. If you're planning to take a two-term course, the course must be added to a Term 1 saved schedule. Be mindful of potential conflicts with courses in your subsequent Term 2 saved schedules.

Workday will allow you to add any courses to your saved schedules, even those for which you do not meet prerequisite, corequisite, or seat restrictions to register. Review and resolve any alerts and error messages in your saved schedules before you attempt to register. One common alert is *Your saved schedule includes course sections that you're not eligible for*. You should expect to see this alert in a Term 2 schedule if you plan to take its prerequisite(s) in Term 1. The alert will disappear once you have registered for the prerequisite(s).

➔ Tutorial: [Troubleshooting your saved schedule](#)

### Registering for your courses

Unsure about which courses you still have left to complete? [Consult Dual Degree program requirements on the myBCom website](#) to determine your remaining requirements. **Deficient Year 1 requirements must be completed in Year 2, and may affect your Year 2 course plan.**

When your registration opens, register for both terms – Winter Term 1 (September to December) and Winter Term 2 (January to April). Courses fill up quickly, so don't delay. Be sure to register for Term 1 courses first, especially if those courses are prerequisites to courses in Term 2.

➔ Tutorial: [Registering in courses from a saved schedule](#)

➔ Tutorial: [Registering for individual course sections](#)

### Step 1: Register in core Commerce courses noting the specific term for each course

Winter 2025 (Year 2)			
COMM_V 105	Values, Ethics, and Community (lecture and discussion) <sup>1</sup>	3 credits	Term 2
COMM_V 190	Introduction to Quantitative Decision Making (lecture and lab) <sup>2</sup>	3 credits	Term 1
COMM_V 191	Application of Statistics in Business	3 credits	Term 2
COMM_V 192	Management and Organizational Behaviour	3 credits	Term 1
COMM_V 202	Career Fundamentals (lecture and discussion) <sup>1</sup>	1 credit	Term 1 or 2
COMM_V 203 <sup>3</sup>	Managing the Employment Relationship	3 credits	Term 2
COMM_V 205	Introduction to Management Information Systems	3 credits	Term 1 or 2
COMM_V 293	Financial Accounting	3 credits	Term 1
COMM_V 294 <sup>4</sup>	Managerial Accounting	3 credits	Term 2
COMM_V 295 <sup>5</sup>	Managerial Economics	3 credits	Term 1
COMM_V 296 <sup>6</sup>	Introduction to Marketing	3 credits	Term 1 or 2
COMM_V 298 <sup>7</sup>	Introduction to Finance	3 credits	Term 1 or 2
Electives	See our <a href="#">Electives page</a> for program requirements	3 credits	Term 1 or 2
<b>TOTAL</b>		<b>37 credits</b>	
<p><sup>1</sup> You must register for both a lecture section and a corresponding discussion section.</p> <p><sup>2</sup> You must register for both a lecture section and a corresponding lab section.</p> <p><sup>3</sup> COMM_V 192, ECON_V 101 and ECON_V 102 must be completed prior to taking COMM_V 203.</p> <p><sup>4</sup> Prerequisite COMM_V 293 must be completed prior to taking COMM_V 294.</p> <p><sup>5</sup> ECON_V 101 and ECON_V 102 must be completed prior to taking COMM_V 295. ECON_V 301 can be taken in place of COMM_V 295 to fulfill this requirement.</p> <p><sup>6</sup> Co-requisites COMM_V 293 and COMM_V 295 must be taken concurrently or completed prior to taking COMM_V 296.</p> <p><sup>7</sup> Co-requisites COMM_V 190 and COMM_V 293 must be taken concurrently or completed prior to taking COMM_V 298. COMM_V 298 must be taken in Term 1 if applying to the <a href="#">Early Start to Finance option</a>.</p>			

## Step 2: Register in electives

If you have room within your credit limit, register in 3 credits of electives in Term 1 and/or Term 2. Choose non-Commerce electives that interest you or complement your career goals, and will apply toward your program requirements. Keep in mind that the BCom program requires senior-level electives (courses numbered 3xx or 4xx) that you will take in Years 3 and 4 (or sooner). Some senior-level electives have prerequisites so plan your program accordingly (e.g., MATH\_V 101 is a prerequisite for many senior-level ECON courses).

Your non-Commerce electives must include at least 3 credits in the humanities, and at least 3 credits in science or social science. These elective credits may be completed during **any year** of your program. Language courses are not eligible for the humanities requirement, but literature courses are. For a list of eligible courses, please visit [mybcom.sauder.ubc.ca/elective-requirements](https://mybcom.sauder.ubc.ca/elective-requirements).

Your total elective requirements for your BCom degree will vary depending on the option (i.e., specialization) you pursue in Year 3. Refer to the [Elective requirements page on the myBCom website](#) and **select the correct requirements based on the year level that you entered the program and your intended option** to determine your specific elective requirements (including the humanities and science/social science requirements). Download and fill in the BCom elective checklist from the page to track your progress.

**Avoid taking non-Commerce electives that are not for credit in the BCom program.** Confirm that the electives you have selected will count for credit in the BCom program by reviewing the [not-for-credit tables](#) at the bottom of the Electives page.

Two Commerce electives to consider:

[COMM\\_V 280 Entrepreneurship](#) – 3 credits

Do you have what it takes to be an entrepreneur? Want to find out? In this hands-on interactive course, you'll learn about entrepreneurial essentials such as creating viable opportunities; building your founding team; strategic planning; going to market; fleshing out your organization; and looking ahead to the requirements of the future of the business, and your role within it. Though **not** a requirement for the [Entrepreneurship option](#), COMM\_V 280 will provide you with an excellent opportunity to explore if the Entrepreneurship option is right for you.

[COMR\\_V 186A Personal Finance](#) – 3 credits

This course teaches the basics of personal finance to students who have little or no exposure to finance. Personal finance is an extremely valuable skill that helps us invest and borrow responsibly, spend wisely, and plan appropriately. The course will cover a broad range of topics, including budgeting, investing, purchasing real estate, taxes, as well as the basics of how our financial system works.

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## COMM 202 Career Fundamentals

This course equips you with the tools to translate your UBC Sauder education into a career path that feels authentically yours—think refining your resume, networking strategies, and real-world practice telling your story with confidence during interviews.

You'll be registering for both a lecture and a discussion section. When you register, pay special attention to the discussion section you select. Each section is led by an upper-year TA who brings focused experience in areas like consulting, tech, finance, marketing, social impact, and more. The core content is identical across sections,

but students consistently say they get extra value when their TA's background lines up with their own career aspirations—so prioritize “who you'll learn from” as carefully as “what time fits your schedule.”

You'll see mini bios on each of the discussions on Workday, but we've provided each of those bios here as well for your convenience. Discussions D01-D20 are in Term 1, D21-D40 are in Term 2.

**Julia Avsec** (she/her/hers) | Year 5 | [linkedin.com/in/julia-avsec/](https://www.linkedin.com/in/julia-avsec/) | Sections D04, D12  
Specialization: OBHR + Sustainability and Social Impact Concentration  
Experience: Social Innovation Analyst, Propel Impact Consulting (Future of Good) | Project Management/People and Culture Intern, Make-A-Wish Canada

**Sidhant Bhardwaj** (he/him/his) | Year 5 | [linkedin.com/in/sidhantb](https://www.linkedin.com/in/sidhantb) | Sections D05, D13  
Specialization: Marketing  
Experience: PepsiCo Foods (Quaker - Crispy Minis), Brand Marketing & Activation Intern | L'Oréal (L'Oréal Paris - Haircare & Haircolor), Brand Marketing Intern | WorkSafeBC, Content Strategy Assistant | EY, Government Advisory Consulting Intern | GIDE.AI, Marketing Intern

**Hannah Azad Manjiri** (she/her) | Year 5 | [linkedin.com/in/hannah-azad-manjiri](https://www.linkedin.com/in/hannah-azad-manjiri) | Sections D03, D20, D22, D40  
Specialization: BUCS  
Experience: KPMG, Management Consulting Intern (Tech Strategy) | Aritzia, Project Management Intern | Metalab, Product Management Intern | Ledcor, Business Analyst Intern | ZLC Financial, Marketing Intern

**Khaleel Lalani** (he/him) | Year 5 | [linkedin.com/in/khaleel-lalani-ubc](https://www.linkedin.com/in/khaleel-lalani-ubc) | Sections D02, D10, D21, D39  
Specialization: Finance  
Experience: PIMCO, Account Analyst Intern | Scotiabank Global Banking and Markets, Sales and Trading Intern | Mackenzie Investments, Inside Sales Intern | Bay Street Capital Investments, Private Equity Intern

**Wesley Lin** (he/him) | Year 5 | [linkedin.com/in/wesleyhlin/](https://www.linkedin.com/in/wesleyhlin/) | Sections D11, D16, D26, D33  
Specialization: Accounting  
Experience: American Express, Finance Intern | Kabam, Accounting Intern | Deloitte, Audit Intern

**Colin Illing** (he/him) | Year 4 | [linkedin.com/in/colinilling/](https://www.linkedin.com/in/colinilling/) | Sections D01, D09, D28, D37  
Specialization: Finance  
Experience: RBC Capital Markets, Investment Banking Intern | Brookfield Properties, Asset Management Intern

**Hayden Chan** (he/him) | Year 5 | [linkedin.com/in/haydenphchan/](https://www.linkedin.com/in/haydenphchan/) | Sections D07, D19, D27, D35  
Specialization: BUCS  
Experience: Amazon Web Services (AWS), Software Engineer Intern | BC Lottery, Software Engineer Intern

**Adam Shyng** (he/him/his) | Year 5 | [linkedin.com/in/adamshyng/](https://www.linkedin.com/in/adamshyng/) | Sections D06, D14  
Specialization: GSCLM + Real Estate  
Experience: KPMG, Management Consultant Intern - Supply Chain & Procurement Solutions | TELUS, Procurement Analyst Intern | Molson Coors, On-Premise Sales Intern

**Bhavya Trivedi** (he/him) | Year 4 | [linkedin.com/in/bhavyatrv/](https://www.linkedin.com/in/bhavyatrv/) | Sections D17, D18  
Specialization: Marketing + Business Analytics

Experience: CoffeedAI, Growth Marketing Coordinator | Sourcery Vancouver, Brand Marketing Intern | Times Change Org., Digital Marketing Intern

**Anika Gupta** (she/her) | Year 4 | [linkedin.com/in/anikagupta217/](https://www.linkedin.com/in/anikagupta217/) | Sections D08, D15

Specialization: Marketing + BTM

Experience: Restaurant Brands International, Leadership Development Program | TELUS, Product Marketing Intern | Visualping, Marketing Intern

**Gia Khanna** (she/her/hers) | Year 5 | [linkedin.com/in/gia-khanna/](https://www.linkedin.com/in/gia-khanna/) | Sections D23, D31

Specialization: Marketing & Business Analytics

Experience: Associate Brand Manager Intern (Smoking Cessation – NICORETTE®), Kenvue | Associate Brand Manager Intern (Snacks), General Mills | Digital Marketing Intern, Retention, KITS.com | Marketing Intern, KITS.com

**Taya Lee** (she/her/hers) | Year 4 | [linkedin.com/in/taya-lee1/](https://www.linkedin.com/in/taya-lee1/) | Sections D29, D30

Specialization: Accounting

Experience: PwC, Assurance Intern | GWL Realty Advisors, Property Accounting Intern | Evertz Microsystems, Accounting Intern

**Emily Lu** (she/her) | Year 5 | [linkedin.com/in/emilylu173/](https://www.linkedin.com/in/emilylu173/) | Sections D24, D32

Specialization: Marketing

Experience: Procter & Gamble, Commercial Brand Management & Sales Intern | Kenvue, Associate Brand Manager Intern | BRITA Group, Marketing Intern | Mosa, Social Media Lead | CaterDash, Marketing Associate

**Mandy Chen** (she/her/hers) | Year 4 | [linkedin.com/in/mandyhqcchen/](https://www.linkedin.com/in/mandyhqcchen/) | Sections D25, D36

Specialization: Marketing + Concentration in Business Law

Experience: Keurig Dr Pepper, Brand Management Intern - Canada Dry | UBC Sauder Recruitment & Admissions Assistant

**Wendy Yan** (she/her/hers) | Year 4 | [linkedin.com/in/wendy-yan-b59487290](https://www.linkedin.com/in/wendy-yan-b59487290/) | Sections D34, D38

Specialization: OBHR + Concentration in Business Law

Experience: ICBC, Employee Relations Coordinator Co-op | VRS Communities, Human Resources Co-op Student

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### Academic Progress Report

Your Academic Progress Report (APR) in Workday summarizes your progress toward completing the requirements of your program. [Refer to our website](#) for instructions on how to read and interpret your report. See the section *APR & Your Year Level* for details specific to your year level.

The APR has limitations and should be used in combination with the [UBC Calendar](#), [BCom Course Planning Worksheets](#), and the [Elective Checklist](#) for accurate degree planning.

**Maximum credits for registration**

Dual degree students can register in a maximum of 38 credits in the winter session (19 credits per term).

Be aware that if you try to register for courses from a saved schedule that exceeds your allowable credit limit, your registration attempt will be unsuccessful for all courses.

In Workday, the credits for two-term, six-credit courses are not evenly split across academic periods, but instead apply to the term in which the course begins. In this instance, you can request an increase to your Term 1 limit to offset the imbalance – your Term 2 credit limit will be reduced accordingly. The credit limit increase request form is available **now** for students to request rebalancing of credit limits to allow for registration in two-term, six-credit courses.

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**Course delivery and attendance**

Review the *Delivery Mode* and *Notes* fields in the course schedule on Workday and your course syllabi for details about course delivery. Regardless of how a course is taught, regular attendance is expected, and standard academic policies and course withdrawal deadlines apply. In some instances, your assessments (e.g., midterm and final exams) in online courses may still require your attendance on campus. You will be expected to complete all assessments at the scheduled time and place.

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**Minimum credits to maintain student loan eligibility**

Government loans, grants and interest-free status all require students to be enrolled in at least 60% (80% for Newfoundland loans) of a full-time course load in each term. The full course load for students in Year 2 of the Dual Degree program is 37 credits. Therefore, the minimum 60% is 22 credits (at least 11 credits per term). If you have a documented permanent disability, you may be eligible to study at a reduced course load. Consult the [course load guide at students.ubc.ca](https://students.ubc.ca/course-load-guide) to learn more.

➔ Tutorial: [Finding your Enrolment Services Advisor's contact information](#)

Note that minimum credit requirements may differ for other considerations, such as eligibility to receive and retain scholarships, to live in UBC residence, or to apply for a post-graduation work permit. Carefully review any conditions relevant to your personal circumstances to ensure your continued eligibility. Learn more at [mybcom.sauder.ubc.ca/registration/#courseload](https://mybcom.sauder.ubc.ca/registration/#courseload).

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**Courses taken for Credit/D/Fail**

Credit/D/Fail grading allows you to complete an eligible course for a Credit, D, or Fail standing instead of a percentage grade. If you switch a course to a "Credit/D/Fail" grading, you'll still complete all coursework and earn a percentage grade, but only a standing of "Cr," "D," or "F" will be displayed on your academic history and transcript. You can take a maximum of 6 credits of Credit/D/Fail graded courses per winter or summer session, to a maximum of 12 credits of Credit/D/Fail graded courses toward your total degree requirements.

You **cannot** switch any of the following courses for Credit/D/Fail:

- First-year non-Commerce requirements (i.e. MATH\_V 100 or equivalent, and ECON\_V 101 and ECON\_V 102 or equivalents)
- Commerce core requirements (e.g., COMM\_V 203, COMM\_V 393, COMM\_V 396, etc.)
- Combined Major in Business and Computer Science program requirements

You are permitted to switch **only eligible elective courses** for Credit/D/Fail, provided they are **not** fulfilling requirements toward an option, a minor, or a concentration. If a course allows for 'Credit/D/Fail' grading, its Grading Basis will list it as one of the options in the course section's details on Workday (typically also with 'Graded' as the alternate grading basis).

Courses taken for Credit/D/Fail are not counted toward the calculation of your GPA or credits taken to be eligible for [Dean's List or Degree with Honours standing](#); only percentage-graded courses are used to determine eligibility. Also note, you must be registered in a minimum number of percentage-graded courses to be eligible to receive and retain most scholarships and distinctions.

If you would like to switch a course to Credit/D/Fail grading you can [submit the request form](#) once you have registered. Our office will only process requests as defined in the form's instructions. Academic advisors will direct all requests they receive to this form. Please allow **at least five business days** for processing. The deadline to switch between percentage and Credit/D/Fail grading is the same date to which you are eligible to still add courses or drop courses without a W standing.

Learn more at [students.ubc.ca/enrolment/courses/credिटdfail-grading](https://students.ubc.ca/enrolment/courses/credिटdfail-grading).

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### **Early Start to the Finance option**

The Early Start to the Finance option is an opportunity for students to begin specializing in Finance in Year 2 and complete all of the requirements for the Finance option by the end of Year 3.

To be eligible for the Early Start to the Finance option in the 2026 Winter Session, students are required to:

- be starting Year 2 for the first time in 2026W (students who had a Year 2 standing in 2025W or a previous winter session are not eligible to apply),
- have COMM\_V 190, COMM\_V 293, and COMM\_V 295\* completed or be completing them in Term 1 of 2026W,
- have COMM\_V 298\* completed or be completing it in Term 1 of 2026W,
- have COMM\_V 191 and COMM\_V 294 completed or be completing them in 2026W (by April 2027), and
- be eligible for promotion to Year 3 at the end of 2026W (by April 2027).

\* COMM\_V 190, COMM\_V 293, COMM\_V 295, and COMM\_V 298 must be completed while registered in the BCom program at UBC Sauder. In addition to completion of these four required courses, applicants must achieve a minimum grade of 65% in all of COMM\_V 190, COMM\_V 293, and COMM\_V 295; a minimum grade of 75% in COMM\_V 298; and a minimum average of 76% calculated from all of COMM\_V 190, COMM\_V 293, COMM\_V 295, and COMM\_V 298 to be considered for admission (admission is competitive; achieving the minimum requirements will not guarantee admission).

If you would like to pursue the Early Start to the Finance option and you have not yet completed COMM\_V 298, you must register for a Term 1 section of the course (limited seats available). More details about the application will be shared with registrants at the start of term.

Review program details, admissions criteria, and FAQs at [mybcom.sauder.ubc.ca/early-start-finance-option](https://mybcom.sauder.ubc.ca/early-start-finance-option).

### **Eligibility for Accounting and Finance in Year 3**

Once you have achieved a Year 3 standing you will be able to declare your option (i.e., specialization). Space in the Accounting and Finance options is limited so to be eligible to self-declare one of these options you must successfully complete and achieve minimum grades in all prerequisite courses:

- For Accounting, a minimum grade of 60% in each of COMM\_V 293 and COMM\_V 294.
- For Finance, a minimum grade of 67% in each of COMM\_V 190, COMM\_V 191, COMM\_V 293, COMM\_V 294, COMM\_V 295, and COMM\_V 298.

Students who do not achieve the required minimum grades in one or more of the required courses, but who have demonstrated strong academic performance in the other required courses can submit a request to be considered for the option, however, there are no guarantees that there will be space to accommodate such requests. You will receive more information about option declaration before you register for Year 3 courses next year.

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### **Continuation in the BCom program**

A winter session average of 60% or greater based on all courses attempted from September to April is required to continue in the program. This is a [weighted average](#), taking course credit values into consideration, and does include any failing grades.

If your winter session average falls below 60%, you will be considered to have failed the year and will be required to discontinue your studies at UBC for a period of at least one year. Decimals are not rounded (i.e., a winter session average of 59.9% would be a failed year). Courses taken during the summer session (May to August) are not included in the winter session average.

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### **Promotion to Year 3**

You will be promoted to Year 3 once you have met all of the following requirements:

- successful completion of a minimum of 49 credits including:
  - COMM\_V 202
  - 27 credits from COMM\_V 190, COMM\_V 191, COMM\_V 192, COMM\_V 196, COMM\_V 203, COMM\_V 204, COMM\_V 205, COMM\_V 293, COMM\_V 294, COMM\_V 295, COMM\_V 296, COMM\_V 298
- Students who have transferred to the program in second year must also complete all of COMM\_V 105, COMM\_V 196.

<sup>1</sup> While a minimum of 27 credits COMM\_V 190, COMM\_V 191, COMM\_V 192, COMM\_V 196, COMM\_V 203, COMM\_V 204, COMM\_V 205, COMM\_V 293, COMM\_V 294, COMM\_V 295, COMM\_V 296, COMM\_V 298 are required for promotion to Year 3, all twelve courses must be completed for your degree.

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### **Continuation in the BCom program without promotion**

If you have not completed the minimum requirements for promotion to Year 3, you may still continue in the next winter session, remaining in Year 2, provided your winter session average is greater than or equal to 60% on all courses attempted from September to April. You must achieve the minimum 60% continuation requirement by the end of the current winter session in April.

**Registration assistance**

If you need assistance with Commerce course registration, you can [complete the Registration Assistance form](#) once your registration has opened. If there are alternate available courses/sections that will also fulfill your requirements you should register for them while seats remain; there are no guarantees that you will be offered a seat in a requested preferred course/section.

If you've completed prerequisites or corequisites for Commerce courses that are not recognized in Workday, but that are accepted as equivalents, you can submit a request in advance of your registration appointment so that we can grant you eligibility to register yourself once your registration has opened (for valid equivalencies only).

Our office will process only requests for which you provide a **valid reason** as defined in the online instructions. Academic advisors and instructors will direct all registration requests to this form. Please allow for **at least five business days** for processing.

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**Academic advising**

Staff at the [UBC Sauder Office of Student Academic Services](#) are dedicated to ensuring that you have the assistance and ongoing support that you need throughout your studies in the BCom program. You'll find many of the answers to your questions about your program—as well as resources and services available to support you—at [mybcom.sauder.ubc.ca](#) and [students.ubc.ca](#). We encourage you to start by reviewing our [Frequently asked questions page](#).

If you still have questions or concerns, please email [bcomquestions@sauder.ubc.ca](mailto:bcomquestions@sauder.ubc.ca) or visit our office in person or [online](#). Academic advisors are available for advising appointments from Monday to Friday during business hours.

**Please note the following summer office closures:**

Wednesday, July 1, 2026 (Canada Day)  
Wednesday, July 22, 2026 (staff training)  
Monday, August 3, 2026 (BC Day)