

You'll be using [Workday Student](#), UBC's student information system, to register for courses for the 2025 Winter Session (September 2025 to April 2026). You'll find detailed tutorials on how to perform many tasks within Workday referenced throughout this guide and at [workday.students.ubc.ca](http://workday.students.ubc.ca). Additional video tutorials are available at [mybcom.sauder.ubc.ca/registration](http://mybcom.sauder.ubc.ca/registration).

Review this guide to learn more about:

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### Your registration appointment

The registration period for Year 2 students runs from **Tuesday, July 8 to Thursday, July 10**. Your individual registration appointment (i.e., registration date and time) will be assigned in Workday two to three weeks before the start of the registration period. **You will not be able to register until your registration appointment.**

➔ Tutorial: [Viewing your registration appointment](#)

You will see two registration appointments for the winter session—one for each term—but they will be the same. We recommend that you check your registration appointment periodically before it opens to confirm that it has not changed. Your registration appointment is determined by your class standing (i.e., year level) and cumulative GPA.

If you are a Year 2 transfer student new to UBC you will have paid your [registration deposit](#) when you accepted your offer of admission. If you are a continuing student, you are not required to pay a registration deposit before registering for courses, but be sure to resolve any pre-existing holds on your record if applicable.

➔ Tutorial: [Resolving a hold on your record](#)

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### Course schedule and saved schedules

[Review your program requirements to see which courses to take](#) and then log in to [Workday Student](#) to start building your saved schedules (i.e., your draft timetables).

➔ Tutorial: [Viewing the course schedule](#)

➔ Tutorial: [Creating a saved schedule](#)

In Workday, you'll create saved schedules for each term. If you're planning to take a two-term course, the course must be added to a Term 1 saved schedule. Be mindful of potential conflicts with courses in your subsequent Term 2 saved schedules.

Workday will allow you to add any courses to your saved schedules, even those for which you do not meet prerequisite, corequisite, or seat restrictions to register. Review and resolve any alerts and error messages in your saved schedules before you attempt to register. One common alert is *Your saved schedule includes course sections that you're not eligible for*. You should expect to see this alert in a Term 2 schedule if you plan to take its prerequisite(s) in Term 1. The alert will disappear once you have registered for the prerequisite(s).

➔ Tutorial: [Troubleshooting your saved schedule](#)

## Registering for your courses

Unsure about which courses you still have left to complete? [Consult program requirements on the myBCom website](#). Be sure to **select the correct requirements based on the year level and session that you entered the program**. If you're completing the Combined Major in Business and Computer Science (BUCS), please review your requirements on the website.

When your registration opens, register for both terms – Winter Term 1 (September to December) and Winter Term 2 (January to April). Courses fill up quickly, so don't delay. Be sure to register for Term 1 courses first, especially if those courses are prerequisites to courses in Term 2. It's recommended that you take a maximum of five courses per term (plus the one-credit COMM\_V 202 in one term).

➔ Tutorial: [Registering in courses from a saved schedule](#)

➔ Tutorial: [Registering for individual course sections](#)

## Step 1: Register in core Commerce courses

**Students continuing in 2025W** (direct entry students who attended Year 1 at UBC Sauder)

Register in COMM\_V 190, COMM\_V 191, COMM\_V 192, and/or COMM\_V 196 (a minimum grade of 60% is required in COMM\_V 196) only if you did not successfully complete them in Year 1. Be mindful of prerequisites and corequisites when planning your timetable.

Winter 2025 (Year 2)			
COMM_V 202	Career Fundamentals (lecture and discussion) <sup>1</sup>	1 credit	Term 1 or 2
COMM_V 203 <sup>2</sup>	Managing the Employment Relationship	3 credits	Term 1 or 2
COMM_V 204 <sup>3</sup>	Logistics and Operations Management	3 credits	Term 1 or 2
COMM_V 205	Introduction to Management Information Systems	3 credits	Term 1 or 2
COMM_V 293	Financial Accounting	3 credits	Term 1
COMM_V 294 <sup>4</sup>	Managerial Accounting	3 credits	Term 1 or 2
COMM_V 295 <sup>5</sup>	Managerial Economics	3 credits	Term 1
COMM_V 296 <sup>6</sup>	Introduction to Marketing	3 credits	Term 1 or 2
COMM_V 298 <sup>7</sup>	Introduction to Finance	3 credits	Term 1 or 2
Electives	See our <a href="#">Electives page</a> for program requirements	6 credits	Term 1 or 2
TOTAL		31 credits	

<sup>1</sup> You must register for both a lecture section and a corresponding discussion section.

<sup>2</sup> COMM\_V 192, ECON\_V 101 and ECON\_V 102 must be completed prior to taking COMM\_V 203.

- <sup>3</sup> COMM\_V 190 and COMM\_V 191 must be completed prior to taking COMM\_V 204.
- <sup>4</sup> COMM\_V 293 must be completed prior to taking COMM\_V 294.
- <sup>5</sup> ECON\_V 101 and ECON\_V 102 must be completed prior to taking COMM\_V 295. ECON\_V 301 and ECON\_V 303 (both must be completed) can be taken instead of COMM\_V 295 to fulfill this requirement. Three of the six credits will apply toward your [non-Commerce electives requirement](#).
- <sup>6</sup> Corequisites COMM\_V 293 and COMM\_V 295 must be taken concurrently or completed prior to taking COMM\_V 296.
- <sup>7</sup> Corequisites COMM\_V 190 and COMM\_V 293 must be taken concurrently or completed prior to taking COMM\_V 298. COMM\_V 298 must be taken in Term 1 (or previously in 2025S) if applying to the [Early Start to Finance option](#).

**Students new to UBC Sauder in 2025W** (transfer students from other faculties at UBC or other post-secondary institutions)

Check [Workday](#) to confirm the transfer credit you have received. You do not need to register for any courses for which you have already received credit. When planning your schedule, note that many Term 2 Commerce courses have prerequisites that must be successfully completed in Term 1 before attempting them.

➔ Tutorial: [Viewing your transfer credit or high school and AP/IB Credit](#)

If you do not have transfer credit for any required Commerce courses, we recommend that you complete **COMM\_V 203** and **COMM\_V 205** during the summer after Year 2 or in Year 3 (you will not have room within your winter session credit limit to take all of the courses listed below). Note that transfer students are not required to complete COMM\_V 101; in lieu of COMM\_V 101, transfer students take three credits of Commerce or non-Commerce electives at any level.

Winter 2025 (Year 2)			
COMM_V 105	Value, Ethics and Community (lecture and discussion) <sup>1</sup>	3 credits	Term 2
COMM_V 190	Introduction to Quantitative Decision Analysis (lecture and lab) <sup>2</sup>	3 credits	Term 1
COMM_V 191 <sup>3</sup>	Application of Statistics in Business	3 credits	Term 2
COMM_V 192	Management and Organizational Behaviour	3 credits	Term 1
COMM_V 196 <sup>4</sup>	Business Communications I	3 credits	Term 1 or 2
COMM_V 202	Career Fundamentals (lecture and discussion) <sup>1</sup>	1 credit	Term 1 or 2
COMM_V 203 <sup>5</sup>	Managing the Employment Relationship	3 credits	Term 2
COMM_V 205	Introduction to Management Information Systems	3 credits	Term 1 or 2
COMM_V 293	Financial Accounting	3 credits	Term 1
COMM_V 294 <sup>6</sup>	Managerial Accounting	3 credits	Term 2
COMM_V 295 <sup>7</sup>	Managerial Economics	3 credits	Term 1
COMM_V 296 <sup>8</sup>	Introduction to Marketing	3 credits	Term 1 or 2
COMM_V 298 <sup>9</sup>	Introduction to Finance	3 credits	Term 1 or 2
TOTAL		31 credits max for session	
Summer 2026 or Winter 2026 (Year 3)			
COMM_V 204 <sup>10</sup>	Logistics and Operations Management	3 credits	
<sup>1</sup> You must register for both a lecture section and a corresponding discussion section.			
<sup>2</sup> You must register for both a lecture section and a corresponding lab section.			

<sup>3</sup> Prerequisite COMM\_V 190 must be completed in Term 1 prior to taking COMM\_V 191.

<sup>4</sup> You must attain a minimum of 60% in COMM\_V 196.

<sup>5</sup> Prerequisites ECON\_V 101, ECON\_V 102 and COMM\_V 192 must be completed in Term 1 prior to taking COMM\_V 203.

<sup>6</sup> Prerequisite COMM\_V 293 must be completed in Term 1 prior to taking COMM\_V 294.

<sup>7</sup> ECON\_V 101 and ECON\_V 102 must be completed prior to taking COMM\_V 295. ECON\_V 301 and ECON\_V 303 (both must be completed) can be taken instead of COMM\_V 295 to fulfill this requirement. Three of the six credits will apply toward your [non-Commerce electives requirement](#).

<sup>8</sup> Corequisites COMM\_V 293 and OMM\_V 295 must be taken concurrently or completed prior to taking COMM\_V 296.

<sup>9</sup> Corequisites COMM\_V 190 and COMM\_V 293 must be taken concurrently or completed prior to taking COMM\_V 298. COMM\_V 298 must be taken in Term 1 if applying to the [Early Start to Finance option](#).

<sup>10</sup> Prerequisites COMM\_V 190 and COMM\_V 191 must be completed prior to taking COMM\_V 204.

## Step 2: Register in electives

If you have room within your credit limit, register in 6 credits of electives in Term 1 and/or Term 2. Choose non-Commerce electives that interest you or complement your career goals, and will apply toward your program requirements. Keep in mind that the BCom program requires senior-level electives (courses numbered 3xx or 4xx) that you will take in Years 3 and 4 (or sooner). Some senior-level electives have prerequisites so plan your program accordingly (e.g., MATH\_V 101 is a prerequisite for many senior-level ECON courses).

If you are a transfer student you may not have room in your schedule to register in any electives unless you have transfer credit for some of the required Year 1 and 2 Commerce courses or you choose to defer one or more required Year 2 Commerce courses to the subsequent summer session or Year 3. **Be sure to check [promotion requirements](#) before deferring any courses.**

Your non-Commerce electives must include at least 3 credits in the humanities, and at least 3 credits in science or social science. These elective credits may be completed during **any year** of your program. Language courses are not eligible for the humanities requirement, but literature courses are. For a list of eligible courses, please visit [mybcom.sauder.ubc.ca/elective-requirements](http://mybcom.sauder.ubc.ca/elective-requirements).

Your total elective requirements for your BCom degree will vary depending on the option (i.e., specialization) you pursue in Year 3. Refer to the [Elective requirements page on the myBCom website](#) and **select the correct requirements based on the year level and session that you entered the program, and intended option** to determine your specific elective requirements (including the humanities and science/social science requirements). Download and fill in the BCom elective checklist from the page to track your progress.

**Avoid taking non-Commerce electives that are not for credit in the BCom program.** Confirm that the electives you have selected will count for credit in the BCom program by reviewing the [not-for-credit tables](#) at the bottom of the Electives page.

Two Commerce electives to consider:

[COMM\\_V 280 Entrepreneurship](#) – 3 credits

Do you have what it takes to be an entrepreneur? Want to find out? In this hands-on interactive course, you'll learn about entrepreneurial essentials such as creating viable opportunities; building your founding team; strategic planning; going to market; fleshing out your organization; and looking ahead to the requirements of the future of the business, and your role within it. Though **not** a requirement for the [Entrepreneurship option](#), COMM\_V 280 will provide you with an excellent opportunity to explore if the Entrepreneurship option is right for you.

**COMR\_V 186A Personal Finance** – 3 credits

This course teaches the basics of personal finance to students who have little or no exposure to finance. Personal finance is an extremely valuable skill that helps us invest and borrow responsibly, spend wisely, and plan appropriately. The course will cover a broad range of topics, including budgeting, investing, purchasing real estate, taxes, as well as the basics of how our financial system works.

**COMM 202 Career Fundamentals**

This course equips you with the tools to translate your UBC Sauder education into a career path that feels authentically yours—think refining your resume, networking strategies, and real-world practice telling your story with confidence during interviews.

You'll be registering for both a lecture and a discussion section. When you register, pay special attention to the discussion section you select. Each section is led by an upper-year TA who brings focused experience in areas like consulting, tech, finance, marketing, social impact, and more. The core content is identical across sections, but students consistently say they get extra value when their TA's background lines up with their own career aspirations—so prioritize **"who you'll learn from"** as carefully as **"what time fits your schedule."**

You'll see mini bios on each of the discussions on Workday, but we've provided each of those bios here as well for your convenience. Discussions D01-D20 are in Term 1, D21-D40 are in Term 2.

**Luke Parolin** (he/him) | Year 4 | [linkedin.com/in/luke-parolin](https://www.linkedin.com/in/luke-parolin) | Sections D02, D10, D21, D29

Specialization: Finance

Experience: Scotia Global Asset Management, Investment Analyst Intern | iA Private Wealth, Wealth Management Intern | Royal Pine Homes, Real Estate Development Intern | Compounding For a Cure Portfolio Management (CFAC), Portfolio Manager | Commerce Undergraduate Society, President

**Julia Avsec** (she/her/hers) | Year 4 | [linkedin.com/in/julia-avsec](https://www.linkedin.com/in/julia-avsec) | Sections D01, D07, D22, D30

Specialization: Organizational Behaviour and Human Resources + Sustainability and Social Impact Concentration

Experience: Project Management/People and Culture Intern, Make-A-Wish Canada | Co-President, Young Women in Business UBC | Certificate Program, Propel Impact Consulting | Hiring Manager, Rouge Sports Camp | Guest Experience Admissions Host, Legoland Toronto | Travel Team Member/Participant Lead, LIFT Kenya

**Gia Khanna** (she/her/hers) | Year 4 | [linkedin.com/in/gia-khanna](https://www.linkedin.com/in/gia-khanna) | Sections D04, D12, D23, D31

Specialization: Marketing & Business Analytics

Experience: Associate Brand Manager Intern, General Mills | KITS.com, Digital Marketing Intern, Retention | KITS.com, Marketing Intern | Gia Foods, E-Commerce Associate | UBC Marketing Association, Co-President

**Alia Xu** (she/her/hers) | Year 4 | [linkedin.com/in/aliaxu12](https://www.linkedin.com/in/aliaxu12) | Sections D05, D13

Specialization: Finance & International Business

Experience: BMO Capital Markets, Investment Banking Summer Analyst | CIBC Capital Markets, Sales & Trading Summer Analyst | BCI, Fixed Income Summer Analyst | UBC Sauder Women+ in Finance Training (SWIFT), Senior Associate | UBC Sauder, COMM 101 Head TA | UBC, Residence Advisor | POITS, Co-Chair | Sauder JDC West, VP External | Commerce Undergraduate Society, Vice President Student Engagement

**Michelle Wan** (she/her/hers) | Year 4 | [linkedin.com/in/mwchelle](https://www.linkedin.com/in/mwchelle) | Sections D11, D18

Specialization: Business and Computer Science (BUCS)

Experience: KPMG, Technology Risk Consulting Intern | American Express, Product Management Intern | Huawei, User Experience Research Intern | nwPlus, Sponsorship Coordinator | UBC Sauder, COMM 205 TA | UBC Esports Association, VP External Relations | Computer Science Student Society, Communications Coordinator

**Jason Santoso** (He/Him/His) | Year 5 | [linkedin.com/in/jasoncsantoso](https://www.linkedin.com/in/jasoncsantoso) | Sections D17, D20, D37, D40

Specialization: Finance

Experience: BMO Commercial Banking, Corporate Finance Credit Analyst Intern | CIBC Wood Gundy, Wealth Management Associate Intern | Fidelity Investments, Investment Sales Intern | UBC, Residence Advisor | Sauder Health and Wellness, VP Corporate Relations

**Sidhant Bhardwaj** (he/him/his) | Year 3 | [linkedin.com/in/sidhantb](https://www.linkedin.com/in/sidhantb) | Sections D08, D19, D27, D36

Specialization: Marketing

Experience: L'Oréal (L'Oréal Paris - Haircare & Haircolor), Brand Marketing Intern | WorkSafeBC, Content Strategy Assistant | EY, Government Advisory Consulting Intern | GIDE.AI, Marketing Intern | Imprint Marketing & Branding Conference, Chair | Commerce Undergraduate Society (CUS), Vice-President Internal Affairs | UBC Human Resources Management Club, Co-Vice President

**Amy Yin** (she/her/hers) | Year 4 | [linkedin.com/in/amywyin](https://www.linkedin.com/in/amywyin) | Sections D03, D16

Specialization: Accounting

Experience: KPMG, Audit & Tax Staff Accountant | Doane Grant Thornton, Assurance Co-op | PCL Constructors Westcoast, Accounting and Administrative Intern | UBC Sauder - Accounting & Information Systems Division, COMM 320 TA | Commerce Community, Former VP Internal | Campus Ambassador Program, Former Regional Coordinator & Campus Ambassador

**Hannah Azad Manjiri** (she/her) | Year 4 | [linkedin.com/in/hannah-azad-manjiri](https://www.linkedin.com/in/hannah-azad-manjiri) | Sections D06, D14, D32, D38

Specialization: BUCS

Experience: Aritzia, Project Management Intern | Metalab, Product Management Intern | Ledcor, Strategy & Operations Business Analyst Intern | ZLC Financial, Marketing Intern | UBC Sauder, COMM 205 TA | UBC BizTech, Events & Data Director | Alumni UBC, DAE Ambassador

**Sarah Wang** (she/her) | Year 4 | [linkedin.com/in/sarahwangg](https://www.linkedin.com/in/sarahwangg) | Sections D09, D15, D28, D34

Specialization: Marketing + Biz Analytics

Experience: PepsiCo, Brand Marketing Intern | Uber, Partnership Associate | Sauder School of Business, Professional Communications Coac | Sauder JDC West, VP DAC + Internal (Ex Entrepreneurship, Challenge, Athletic Competitor), Enactus UBC, VP Competition (Ex Ennovate External Associate), VP Marketing, POITS (Ex VP Events)

**Pranathi Kanisetty** (she/her/hers) | Year 5 | [linkedin.com/in/pranathikanisetty](https://www.linkedin.com/in/pranathikanisetty) | Sections D25, D39

Specialization: Organizational Behaviour and Human Resources + Business Analytics

Experience: EY: People Consulting Intern | ICB: Employee Relations Coordinator | UBC Sauder: Project Coordinator, Career Peer Advisor, PASS Team Lead | JDC West: HR Academic Competitor, 2nd Place | CUS: HR Director, Equity Advisor, CAP Co-chair



**Joanne Chung** (she/her/hers) | Year 5 | [linkedin.com/in/joannesc](https://www.linkedin.com/in/joannesc) | Sections D24, D33

Specialization: Marketing

Experience: L'Oreal (L'Oreal Paris Skincare), Marketing Intern | Metamend, Digital Marketing Analyst Intern | Onsite HQ, Marketing & Business Development Intern | UBC Student Housing and Hospitality Services, Senior Residence Advisor | UBC School of Public Policy & Global Affairs, Finance Assistant and Marketing & Communications Assistant | UBC eProjects, General Advisor, ex - Co-President | UBC Human Resources Management Club Co-Vice President

**Penny Pang** (she/her) | Year 5 | [linkedin.com/in/pennyjpang](https://www.linkedin.com/in/pennyjpang) | Sections D26, D35

Specialization: Operations and Logistics

Experience: Vancouver Fraser Port Authority, Procurement Analyst Co-op | Arc'teryx Equipment, Wholesale Operations Co-op | UBC Sauder Business Career Centre, Special Projects Coordinator Co-op | Nordstrom, Commission Sales | UBC Supply Chain & Operations Association, External Director | UBC Sauder Management Consulting Club, Internal | Enactus UBC, Logistics Associate (Ennovate)

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### Academic Progress Report

Your Academic Progress Report (APR) in Workday summarizes your progress toward completing the requirements of your program. [Refer to our website](#) for instructions on how to read and interpret your report. See the section *APR & Your Year Level* for details specific to your year level.

The APR has limitations and must be used in combination with [BCom course planning worksheets](#) and [Elective Checklist](#) for accurate degree planning.

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### Maximum credits for registration

Students can only initially register in a maximum of 32 credits in the winter session (16 credits per term) to allow everyone an opportunity to register in a full course load. Students in the BUCS program have a limit of 34 credits (17 credits per term) to allow for registration in 4-credit CPSC courses. If you would like to register in additional credits, you can submit the [credit limit increase request form](#) to request an increase to your total credit limit to a maximum of 35 credits on or after **August 1**. You may be required to meet with an academic advisor to discuss your course plan.

Be aware that if you try to register for courses from a saved schedule that exceeds your allowable credit limit, your registration attempt will be unsuccessful for all courses.

In Workday, the credits for two-term, six-credit courses are not evenly split across academic periods, but instead apply to the term in which the course begins. In this instance, you can request an increase to your Term 1 limit to offset the imbalance – your Term 2 credit limit will be reduced accordingly. The credit limit increase request form is available **now** for students to request rebalancing of credit limits to allow for registration in two-term, six-credit courses.

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### Course delivery and attendance

Review the *Delivery Mode* and *Notes* fields in the course schedule on Workday and your course syllabi for details about course delivery. Regardless of how a course is taught, regular attendance is expected, and standard academic policies and course withdrawal deadlines apply. In some instances, your assessments (e.g., midterm and final exams) in online courses may still require your attendance on campus. You will be expected to complete all assessments at the scheduled time and place.

**Minimum credits to maintain student loan eligibility**

Government loans, grants and interest-free status all require students to be enrolled in at least 60% (80% for Newfoundland loans) of a full-time course load in each term. The full course load for students in Year 2 of the BCom program is 31 credits for the session (34 credits for students in the BUCS program). Therefore, the minimum 60% is 18 credits (at least 9 credits per term) for the BCom program and 20 credits (10 credits per term) for the BUCS program. If you have a documented permanent disability, you may be eligible to study at a reduced course load. Consult the [course load guide at students.ubc.ca](https://students.ubc.ca/course-load-guide) and reach out to your Enrolment Services Advisor if you have questions regarding your eligibility.

➔ Tutorial: [Finding your Enrolment Services Advisor's contact information](#)

Note that minimum credit requirements may differ for other considerations, such as eligibility to receive and retain scholarships, to live in UBC residence, or to apply for a post-graduation work permit. Carefully review any conditions relevant to your personal circumstances to ensure your continued eligibility. Learn more at [mybcom.sauder.ubc.ca/registration/#courseload](https://mybcom.sauder.ubc.ca/registration/#courseload).

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**Courses taken for Credit/D/Fail**

Credit/D/Fail grading allows you to complete an eligible course for a Credit, D, or Fail standing instead of a percentage grade. If you switch a course to a "Credit/D/Fail" grading, you'll still complete all coursework and earn a percentage grade, but only a standing of "Cr," "D," or "F" will be displayed on your academic history and transcript. You can take a maximum of 6 credits of Credit/D/Fail graded courses per winter or summer session, to a maximum of 12 credits of Credit/D/Fail graded courses toward your total degree requirements.

You **cannot** switch any of the following courses for Credit/D/Fail:

- First-year non-Commerce requirements (i.e. MATH\_V 100 or equivalent, and ECON\_V 101 and ECON\_V 102 or equivalents)
- Commerce core requirements (e.g., COMM\_V 203, COMM\_V 393, COMM\_V 396, etc.)
- Combined Major in Business and Computer Science program requirements

You are permitted to switch **only eligible elective courses** for Credit/D/Fail, provided they are **not** fulfilling requirements toward an option, a minor, or a concentration. If a course allows for 'Credit/D/Fail' grading, its Grading Basis will list it as one of the options in the course section's details on Workday (typically also with 'Graded' as the alternate grading basis).

Courses taken for Credit/D/Fail are not counted toward the calculation of your GPA or credits taken to be eligible for [Dean's List or Degree with Honours standing](#); only percentage-graded courses are used to determine eligibility. Also note, you must be registered in a minimum number of percentage-graded courses to be eligible to receive and retain most scholarships and distinctions.

If you would like to switch a course to Credit/D/Fail grading you can [submit the request form](#) once you have registered. Our office will only process requests as defined in the form's instructions. Academic advisors will direct all requests they receive to this form. Please allow **at least five business days** for processing. The deadline to switch between percentage and Credit/D/Fail grading is the same date to which you are eligible to still add courses or drop courses without a W standing.

Learn more at [students.ubc.ca/enrolment/courses/creditdfail-grading](https://students.ubc.ca/enrolment/courses/creditdfail-grading).



**Early Start to the Finance option**

The Early Start to the Finance option is an opportunity for students to begin specializing in Finance in Year 2 and complete all of the requirements for the Finance option by the end of Year 3.

To be eligible for the Early Start to the Finance option in the 2025 Winter Session, students are required to:

- be starting Year 2 for the first time in 2025W (students who had a Year 2 standing in 2024W or a previous winter session are not eligible to apply),
- have COMM\_V 190, COMM\_V 293, and COMM\_V 295\* completed or be completing them in Term 1 of 2025W,
- have COMM\_V 298\* completed or be completing it in Term 1 of 2025W,
- have COMM\_V 191 and COMM\_V 294 completed or be completing them in 2025W (by April 2026), and
- be eligible for promotion to Year 3 at the end of 2025W (by April 2026).

\* COMM\_V 190, COMM\_V 293, COMM\_V 295, and COMM\_V 298 must be completed while registered in the BCom program at UBC Sauder. In addition to completion of these four required courses, applicants must achieve a minimum grade of 65% in all of COMM\_V 190, COMM\_V 293, and COMM\_V 295; a minimum grade of 75% in COMM\_V 298; a minimum average of 76% calculated from all of COMM\_V 190, COMM\_V 293, COMM\_V 295, and COMM\_V 298 to be considered for admission (admission is competitive; achieving the minimum requirements will not guarantee admission).

If you would like to pursue the Early Start to the Finance option, you must register for a Term 1 section of COMM\_V 298 (limited seats available). More details about the application will be shared with registrants at the start of term.

Review program details, admissions criteria, and FAQs at [mybcom.sauder.ubc.ca/early-start-finance-option](https://mybcom.sauder.ubc.ca/early-start-finance-option).

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**Eligibility for Accounting and Finance in Year 3**

Once you have achieved a Year 3 standing you will be able to declare your option (i.e., specialization). Space in the Accounting and Finance options is limited so to be eligible to self-declare one of these options you must successfully complete and achieve minimum grades in all prerequisite courses:

- For Accounting, a minimum grade of 60% in each of COMM\_V 293 and COMM\_V 294.
- For Finance, a minimum grade of 67% in each of COMM\_V 190, COMM\_V 191, COMM\_V 293, COMM\_V 294, COMM\_V 295, and COMM\_V 298.

Students who do not achieve the required minimum grades in one or more of the required courses, but who have demonstrated strong academic performance in the other required courses can submit a request to be considered for the option, however, there are no guarantees that there will be space to accommodate such requests. You will receive more information about option declaration before you register for Year 3 courses next year.

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**Continuation in the BCom program**

A winter session average of 60% or greater based on all courses attempted from September to April is required to continue in the program. This is a [weighted average](#), taking course credit values into consideration, and does include any failing grades.

If your winter session average falls below 60%, you will be considered to have failed the year and will be required to discontinue your studies at UBC for a period of at least one year. Decimals are not rounded (i.e., a winter session average of 59.9% would be a failed year). Courses taken during the summer session (May to August) are not included in the winter session average.

### Promotion to Year 3

You will be promoted to Year 3 once you have met all of the following requirements:

- successful completion of a minimum of 49 credits including:
  - COMM\_V 202
  - 27 credits from COMM\_V 190, COMM\_V 191, COMM\_V 192, COMM\_V 196, COMM\_V 203, COMM\_V 204, COMM\_V 205, COMM\_V 293, COMM\_V 294, COMM\_V 295, COMM\_V 296, COMM\_V 298
- Students who have transferred to the program in second year must also complete all of COMM\_V 105, COMM\_V 196.

<sup>1</sup> While a minimum of 27 credits COMM\_V 190, COMM\_V 191, COMM\_V 192, COMM\_V 196, COMM\_V 203, COMM\_V 204, COMM\_V 205, COMM\_V 293, COMM\_V 294, COMM\_V 295, COMM\_V 296, COMM\_V 298 are required for promotion to Year 3, all twelve courses must be completed for your degree.

### Combined Major in Business and Computer Science (BUCS)

If you're enrolled in the BUCS program, you'll be promoted to Year 3 once you've met all of the following requirements:

- successful completion of a minimum of 51 credits of first and second-year BUCS program requirements including:
  - all of CPSC\_V 210, MATH\_V 101
  - 18 credits from COMM\_V 190, COMM\_V 191, COMM\_V 192, COMM\_V 203, COMM\_V 204, COMM\_V 205, COMM\_V 293, COMM\_V 294, COMM\_V 295, COMM\_V 298
- Students who have transferred to the program in second year must also complete all of COMM\_V 105, COMM\_V 196.

### Continuation in the BCom program without promotion

If you have not completed the minimum requirements for promotion to Year 3, you may still continue in the next winter session, remaining in Year 2, provided your winter session average is greater than or equal to 60% on all courses attempted from September to April. You must achieve the minimum 60% continuation requirement by the end of the current winter session in April.

### Registration assistance

If you need assistance with Commerce course registration, you can [complete the Registration Assistance form](#) once your registration has opened. If there are alternate available courses/sections that will also fulfill your requirements you should register for them while seats remain; there are no guarantees that you will be offered a seat in a requested preferred course/section.

If you've completed prerequisites or corequisites for Commerce courses that are not recognized in Workday, but that are accepted as equivalents, you can submit a request in advance of your registration appointment so that we can grant you eligibility to register yourself once your registration has opened (for valid equivalencies only).

Our office will process only requests for which you provide a **valid reason** as defined in the online instructions. Academic advisors and instructors will direct all registration requests to this form. Please allow for **at least five business days** for processing.

**Academic advising**

The [UBC Sauder Office of Student Academic Services](#) is dedicated to ensuring that you have the assistance and ongoing support that you need throughout your studies in the BCom program. You'll find many of the answers to your questions about your program—as well as resources and services available to support you—at [mybcom.sauder.ubc.ca](#) and [students.ubc.ca](#). We encourage you to start by reviewing our [Frequently asked questions page](#).

If you still have questions or concerns, please email [bcomquestions@sauder.ubc.ca](mailto:bcomquestions@sauder.ubc.ca) or visit our office in person or [online](#). Academic advisors are available for advising appointments from Monday to Friday during business hours.

**Please note, our office will be closed on Tuesday, July 1, 2025 for a statutory holiday and Wednesday, July 23 for staff training.**