

Before you register for the 2023 Winter Session (September 2023 to April 2024), learn more about:

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Your registration date and time

The registration period for Year 3 students runs from **Tuesday, June 27 to Thursday, June 29**. Your individual registration open date and time is ready to view on the [Student Service Centre \(SSC\)](#). We recommend that you check your registration date and time periodically before it opens to confirm that it has not changed; changes are sometimes necessary to ensure that registration access is distributed evenly for optimal performance of the system.

Your registration status will remain blocked until your registration opens. You must pay your [acceptance deposit](#) before you'll be able to register. Register for all of your courses in both Term 1 (September to December) and Term 2 (January to April) as soon as your registration opens as courses fill quickly.

Step-by-step registration

1. Choose an option

When your registration opens, you must [choose your option](#) prior to registering for your courses. To register for your option, you need to select the applicable specialization code on the SSC. Select the option and then click the *ADD SPEC* button.

Note that some options have [cutoff averages and/or require that you complete all prerequisites in Year 2](#). The Undergraduate Office (UGO) will verify that students declaring an option meet the option cut-off average to ensure readiness to succeed. If you do register in an option for which there is a cut-off and you do not meet the anticipated cut-off average as listed on the [website](#), the UGO will contact you and will assist you in making changes to your option and your COMM/COHR course registration.

If you were admitted to the Combined Major in Business and Computer Science (BUCS), you do not select an option. Review the [BUCS program requirements](#) to learn more.

2. Register in option courses

Register in your required Year 3 option courses (6 to 9 credits varying by option). To be promotable to Year 4, you must complete at least 6 credits of the required third year courses for your option. For example, if you select the Accounting option, you should register in COMM 353 and COMM 354. You can be officially registered in one option only.

[Make sure that you have completed prerequisite courses for your option.](#) Note that some options require that you complete all prerequisites in Year 2.

3. Register in any remaining Year 2 Commerce core requirements

Register in any remaining Year 2 Commerce core requirements that you have not yet completed (Year 2 requirements that are not completed by the end of Year 3 may prevent you from being promoted to Year 4).

4. Register in core Commerce courses

Register in Year 3 Commerce core requirements.

- COMM 396 (3 credits)^{1,2}
- COMM 393 (3 credits)
- COMM 394 (3 credits)
- COMM 395 (3 credits)²

¹ COMM 396 was formerly numbered COMM 390.

² COMM 396 and COMM 395 are required prerequisites for the Year 4 capstone requirement: one of COMM 491, 497, 498. We strongly recommend that you complete both courses in Year 3.

5. Register in [electives](#)

[Consult program requirements on the myBCom website](#) by selecting the tab with the year level and session that you entered the program to determine your remaining requirements. You can also download a [BCom course planning worksheet](#) to map your completed and remaining courses. If you require assistance in determining your program requirements, please contact the [UGO](#).

If you're completing the Combined Major in Business and Computer Science, please [review your requirements on the myBCom website](#).

Elective requirements

Your total elective requirements for your BCom degree will vary depending on your option. Refer to the [Elective requirements page on the myBCom website](#) and **select the tab with the year level and session that you entered the program** to determine your specific elective requirements.

Avoid taking non-Commerce electives that are not for credit in the BCom program. Confirm that the electives you have selected will count for credit in the BCom program by reviewing the [not-for-credit tables](#). Planning to take all of your electives in one subject area? You may be eligible for a [minor](#).

Course delivery and attendance

Review the *Mode of Delivery*, *Course Requires In-Person Attendance*, and *Section Comments* fields in the course schedule on the Student Service Centre and carefully read your course syllabi when you receive them at the start of term. Regardless of mode of delivery, regular attendance is expected, and standard academic policies and course withdrawal deadlines apply. In some instances, your assessments (e.g., midterm and final exams) in

online courses may still require your attendance on campus. You will be expected to complete all assessments at the scheduled time and place.

Make-up Monday

Since many statutory holidays fall on Mondays, the number of Mondays available for classes in Winter Term 1 is not equal to the other weekdays. As a result, **Thursday, October 12, 2023** has been designated as “Make-up Monday”. Thursday, October 12 classes are cancelled and replaced by classes typically scheduled on a Monday, meaning you’ll be attending your Monday classes on that date.

Your course timetable will not reflect this one-day change, so please plan accordingly. You'll receive reminders about Make-up Monday at the start of Winter Term 1 and again in early October.

Maximum credits for registration

Students can only initially register in a maximum of 32 credits in the winter session to allow everyone an opportunity to register in a full course load. If you would like to register in additional credits, you can fill out the [credit limit increase form](#) to request an increase to your total credit limit to a maximum of 35 credits on or after **August 1**. You may be required to meet with an academic advisor to discuss your course plan.

Minimum credits to maintain student loan eligibility

Government loans, grants, and interest-free status all require students to be enrolled in at least 60% (80% for Newfoundland loans) of a full-time course load in each term. The full course load for students in Year 3 of the BCom program is 30 credits (31 credits for students in BUCS). Therefore, the minimum 60% is 18 credits (at least 9 credits per term). If you have a documented permanent disability, you may be eligible to study at a reduced course load. Consult the [course load guide at students.ubc.ca](#) to learn more.

Note that credit minima may differ for other considerations, such as eligibility to receive and retain scholarships, to live in UBC residence, or to apply for a post-graduation work permit. Carefully review any conditions relevant to your personal circumstances to ensure your continued eligibility. Learn more: mybcom.sauder.ubc.ca/registration/#courseload.

Option waitlist

If you were not able to select your first choice of option (Accounting or Finance only), your Year 2 average is no more than 3% lower than the anticipated cutoff for that option (68% for Accounting, 76% for Finance), and you have completed all required prerequisites for that option ([as listed on the Options page on the myBCom website](#)), you may add yourself to the option waitlist. The waitlist will remain open until July 17. Learn more about the waitlist on the [Option waitlist page on the myBCom website](#).

If you're planning to complete the prerequisite courses for Accounting or Finance during Term 1 of the 2023 Winter Session, you may add yourself to the [option waitlist](#) in December. Please note that the option waitlist may not open in December if the competitive options do not have space to accommodate any additional students.

Add yourself to the waitlist only for the Accounting or Finance options, or for one of the other options only if you are not able to register for the two required option courses.

Double options

You may only be officially registered in one option. [If you're planning to complete a second option](#), it's up to you to register yourself in any requirements for that option. You'll only be eligible to register in general seats for other options, if any are available. Often general seats are taken by Year 4 students who register before Year 3 students. Therefore, if you're attempting to complete a second option you may need to extend your studies to successfully register in and complete all required courses. Students cannot complete a second option in Finance (general seats are not available in all of the required Finance courses) or General Business Management.

Accounting option – CPA prerequisites

If you're planning to fulfill the prerequisites for admission to the CPA Professional Education Program (CPA PEP), review the [list of UBC course equivalencies](#). Keep in mind that if you're unable to register in any of these courses, you can take any remaining prerequisites through the UBC Diploma in Accounting Program or CPA directly after you have completed your BCom degree. For additional information regarding CPA certification, please visit bccpa.ca.

Note that [COMM 370 Corporate Finance](#) is the prerequisite to [COMM 459 Financial Statement Analysis](#). You will not be permitted to take the two courses concurrently.

Marketing option – COMM 467 and COMM 365

Up to 20 seats in the Term 1 section of [COMM 467 Brand Management](#) will be open to Year 3 Marketing option students. Based on feedback from recruiters, it's highly recommended that Year 3 students interested in Co-op and summer internship positions in brand management, and other closely related positions such as product marketing, market research, and sales/trade management, take the course to be competitive for recruitment beginning in January.

If you're in the Marketing option, it's strongly recommended that you take [COMM 365 Market Research](#) in Year 3, however, you can take the course in Year 4. If you're entering/planning to apply for the [Co-op program](#) in Marketing, it's required that you take COMM 365 in Year 3 so that you're prepared for your first Co-op term.

COMM 202 Career Fundamentals

COMM 202 Career Fundamentals (1 credit) is a Year 2 requirement in the BCom program that you must complete in 2023W. Year 3 transfer students are advised to take COMM 202 in Term 1 so that they will be prepared for job recruiting opportunities in Term 2. You must register in both a lecture section and a tutorial section. To gain the most out of this course, review the *Section Comments* and select a tutorial run by a Teaching Assistant (TA) who has experience in industries that you are interested in. Each TA brings a wealth of experience in their field of study, and although all of the tutorials and content covered will be the same, past students have shared the immense value of selecting a TA aligned with their career interests.

To give yourself an advantage at campus recruiting events, you need to be prepared to represent yourself professionally through a solid resume, cover letter, networking and interview skills, all of which COMM 202 covers. If you have additional questions about recruiting, please contact the [Business Career Centre](#).

COHR courses

If you're planning to take [Organizational Behaviour and Human Resources \(OBHR\)](#) courses as either your option requirements or as electives, please note that some of these courses have a prefix of COHR (not COMM) and are either 1.5 credits or 3 credits. Check carefully to ensure that you know the credit value of the COHR course(s) you're taking. COHR courses taken as electives count toward Commerce elective requirements.

[COHR 402 Leadership](#) and [COHR 411 Managing and Building Teams](#) are each 1.5 credits. We recommend that you take both courses together as we cannot guarantee that there will be any 1.5 credit COHR courses offered in subsequent sessions.

COMM 396 Business Communications II (formerly COMM 390 Business Writing)

As of 2023S, COMM 390 has been renamed and renumbered. A minimum final grade of 60% is required in [COMM 396 \(COMM 390\)](#) to pass the course.

Although COMM 196 is listed as a prerequisite to COMM 396, as a Year 3 student in 2023W you are not required to take COMM 196 (COMM 196 is a new requirement for students who started Year 1 at UBC Sauder in 2022W or transferred to Year 2 in 2023W). Acceptable prerequisites for students who are not required to complete COMM 196 include ENGL 112, ASTU 150, WRDS 150, ENGL 100, ENGL 120, ENGL 121, ENGL 1st. Arts One, a minimum of 18 cr. of Coordinated Arts Program. Please disregard the prerequisite warning message if you have completed any of the courses listed.

Flexible learning sections

In flexible learning sections (FLX), students attend class as usual 50% of the time, and complete 50% of their work online, or one-to-one with the instructor. In the 2023 Winter Session, seven sections will be offered: sections 101, 102, 103, 209, and 210 will be taught by Elizabeth Bowker and sections 117 and 206 will be taught by Heidi Martin. Flexible learning is only available in the designated sections.

These sections have the same objectives, format and workload as the traditional COMM 396 sections. Students usually attend class one day a week and complete an online lesson once a week, in addition to the major assignments which are mostly completed outside the class. The instructor is always available during "Flex Time," providing a good opportunity for students to receive one-to-one support or mentoring. These sections are suitable for students who prefer some flexibility, and have the discipline to work on their own with limited guidance.

Capstone course prerequisites

In Year 4, all BCom students are required to complete one of COMM 491, COMM 497, COMM 498¹. Both COMM 396 and COMM 395 must be completed as prerequisites before you can take any of these courses. Keep that in mind when planning your Year 3 courses so that you're able to complete this Year 4 requirement without delaying your graduation.

¹ Three credits from either COMM 466 or COMM 483 can also be used to fulfill the capstone course requirement. Both are six-credit courses to which admission is by application only.

New and recently added courses

COMM 323 Leading Diversity, Equity and Inclusion in Organizations – 3 credits (formerly COHR 486A)

This course will help students to build informed opinions that incorporate systematic research and evidence on the topic of gender and diversity in leadership and to be able to critically assess and evaluate popular media coverage, books, and programs. It will also help students to be comfortable discussing, addressing, and managing issues of gender and diversity in their careers and organizations. *If you've completed the course as COHR 486A Gender and Diversity in Leadership, you are not permitted to take it again as COMM 323 (you cannot receive credit for the same course twice).*

COMM 375 Behavioural Finance – 3 credits (formerly COMM 386O)

Understand the psychological processes that give rise to decision-making biases in investment settings. Identify when those biases are most likely to occur, their effects on various market and investment phenomena, and ways to minimize their negative effects on financial decisions. *If you've completed the course as COMM 386O, you are not permitted to take it again as COMM 375 (you cannot receive credit for the same course twice).*

COMM 386C Climate Literacy for Business – 3 credits

Climate change is the most pressing issue facing humanity and the private sector is playing an increasingly important role in responding rapidly and comprehensively to this challenge. The science of climate change is incredibly complicated and often poorly understood outside the scientific community. The purpose of this course is to provide students with a basic foundation in the science of climate change, the global regulatory responses to the issue including multinational agreements and specific policy instruments such as carbon taxes, scenario methods.

COMM 386H HR Analytics: Data and Metrics for HR Professionals – 3 credits

Develop analytical skills to understand, evaluate, and address strategic HR decisions. You'll learn how to apply descriptive statistics and statistical inference to decisions in core HR areas, including recruitment, selection, compensation, training, and performance management using organizations' HR data and human capital metrics collected from employee surveys. Prerequisites: All of COMM 191 (291), COMM 203, COMM 205. *The course is expected to be renumbering and renamed to COMM 324 People Analytics.*

COMM 389 Creativity in Business – 3 credits

Today's knowledge economy requires people who can combine their thinking, knowledge, skills and values in imaginative ways to work inside complex environments and solve diverse business problems. According to leading industry reports, companies that actively foster creative thinking outperform their rivals in revenue growth, market share and competitive leadership. This course will challenge you to develop your personal and professional creativity. It will engage you to approach situations, collaborate and execute projects using creative thinking tools. *COMM 389 can be used to fulfill requirements toward either the Marketing or Entrepreneurship option, but not both.*

COMM 486E Climate Focused ESG Reporting – 3 credits

This course will provide students with the background to understand the importance of ESG reporting to investors and other stakeholders. Environmental, Social and Governance factors will be considered, but the main focus is on climate. Topics covered will include the current and evolving climate regulation, reporting frameworks and standards, and best practices. In addition to corporate reporting, the investor perspective will specifically be considered and topics such as ESG ratings, shareholder engagement, investment strategies and vehicles to facilitate the financing of climate mitigation, adaptation and transition plans will be covered. Prerequisites: COMM 293, COMM 298; COMM 370 recommended.

COMM 486K Project Finance – 3 credits

This course provides a presentation of the current state of project finance, and the use of the project finance to approach multivariate situations covering projects in Canada and abroad. Project finance is an approach where debt is typically borrowed on a non-recourse or limited-recourse basis in which the cash flows generated by the project, and the assets of the project, serve as the collateral for the lenders. [Watch a brief preview](#) from the course instructor to learn more. Prerequisite: COMM 298

COMM 486T FinTech – 3 credits (restricted to Finance option students)

This course covers a range of topics that illustrate how FinTech providers and users employ technology to create new financial products and transform financial services. Prerequisite: COMM 370; Corequisite: COMM 371

COMM 486Y Cybersecurity – 3 credits

Cybersecurity has been recognized as one of the preeminent challenges of our time. As many organizations increasingly transform to adopt digital business models with the use of emerging technologies, the need for these organizations to develop comprehensive cybersecurity programs has become apparent. This course introduces students to the principles that frame and define cybersecurity, and the role of cybersecurity practitioners, practices and technology in the protection of enterprise assets from external and insider threats. Prerequisite: COMM 205

Courses taken for Credit/D/Fail

Credit/D/Fail grading allows you to take an eligible course for a Credit, D, or Fail standing instead of a percentage grade. If you register in a course for "Credit/D/Fail", you'll still complete all coursework and earn a percentage grade, but only a standing of "Cr," "D," or "F" will be displayed on your grades summary and academic transcript. You can take a maximum of 6 credits of Credit/D/Fail graded courses per winter or summer session, to a maximum of 12 credits of Credit/D/Fail graded courses toward your total degree requirements.

If you took any courses as Cr/D/F during **2019W Term 2 (January-April 2020)**, these credits are excluded from your 12-credit degree limit, however, the registration system will incorrectly count them toward your limit which may restrict your ability to switch to Cr/D/F for eligible courses on the SSC. If this is the case, please contact the UGO at bcomquestions@sauder.ubc.ca before the add/drop deadline.

You **cannot** take any of the following courses for Credit/D/Fail (exception if taken during 2019W Term 2):

- First-year non-Commerce requirements (i.e., WRDS 150/ENGL 112 or equivalent, MATH 104/184 or equivalent, and ECON 101 and ECON 102 or equivalents)
- Commerce core requirements (e.g., COMM 390/396, COMM 393, etc.)
- Combined Major in Business and Computer Science program requirements

You are permitted to take **only eligible elective courses** for Credit/D/Fail, provided they are **not** fulfilling requirements toward an option (including International Business), a minor, or a concentration (exception if taken during 2019W Term 2).

Courses taken for Credit/D/Fail are not counted toward the calculation of your GPA or credits taken to be eligible for [Dean's Honour Roll or a Degree with Honours standing](#); only percentage-graded courses are used to determine eligibility. Also note, you must be registered in a minimum number of percentage-graded courses to be eligible to receive and retain most scholarships and distinctions.

Learn more: students.ubc.ca/enrolment/courses/credिटdfail-grading.

Business Law concentration

If you're planning to complete the [Business Law concentration](#), you must complete a total of **12 credits** of law-related studies selected from a variety of both Commerce and non-Commerce courses as listed below. The 12 credits can also count toward fulfillment of your elective requirement, but note that COMM and COHR courses cannot be counted as non-Commerce electives. If the courses you take for a concentration overlap with the courses you take for an option or minor, you can double count a maximum of 3 credits of coursework in your degree toward both the concentration and one of either one option or one minor.

Completion of the Business Law concentration does not require pre-approval or special admission. If you would like to pursue this concentration, simply take the required courses as indicated. After you've applied to graduate, the UGO will provide instructions for how to declare the concentration so that it will appear on your academic transcript.

You must complete **6 credits** from:

[COHR 433](#)¹ [Employment Law](#)
[COMM 434](#) [Land Law](#)

Plus **3 credits** from:

[COMM 431](#) [Law of Business Organizations and Corporate Governance](#)
[LAW 459](#)² [Business Organizations](#)

And **3 credits** from:

[ECON 367](#) [Economic Analysis of Law](#)
[LASO 204](#) [Introduction to Law and Society](#)
[LAW 316](#)² [International Law](#)
[LAW 334](#)² [Introduction to Asian Legal Systems](#)
[PHIL 331](#) [Business and Professional Ethics](#)
[PHIL 338](#) [Philosophy of Law](#)

Business Law notes:

¹ *COHR 433 can be counted toward both the Business Law concentration and the Organizational Behaviour and Human Resources option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.*

² *The Law course schedule will be posted on their [website](#) later this summer. Approval to take Law courses is at the discretion of the Peter A. Allard School of Law and subject to your academic readiness and available space in courses. Instructions for how to request registration are posted on the [Business Law concentration page](#).*

Business Analytics concentration

If you're planning to complete the [Business Analytics concentration](#), you must complete a total of **12 credits** of analytics-related Commerce courses as listed below. The 12 credits can also count toward fulfillment of your electives requirement, but note that COMM courses cannot be counted as non-Commerce electives. If the courses you take for a concentration overlap with the courses you take for an option or minor, you can double count a maximum of 3 credits of coursework in your degree toward both the concentration and one of either one option or one minor.

Completion of the Business Analytics concentration does not require pre-approval or special admission. If you would like to pursue this concentration, simply take the required courses as indicated. After you've applied to graduate, the UGO will provide instructions for how to declare the concentration so that it will appear on your academic transcript.

You must complete **9 credits** from:

- COMM 337¹ Business Programming and Analytics
- COMM 365² Market Research
- COMM 414³ Data Visualization and Business Analytics
- COMM 415⁴ Quantitative Policy Analysis
- COMM 437⁵ Database Technology

And **3 credits** from:

- COMM 335⁶ Information Systems Technology and Development
- COMM 363⁷ Marketing Analysis
- COMM 443⁸ Service Operations
- COMM 449⁹ Supply-Chain Management
- COMM 464¹⁰ Digital Marketing

Business Analytics notes:

- ¹ You can receive credit for only one of CPSC 103 and COMM 337. If you took both courses prior to 2019W, you will receive credit for both. CPSC 103 cannot be used in place of COMM 337 for the Business Analytics concentration.
- ² COMM 365 can be counted toward both the Business Analytics concentration and the Marketing option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ³ COMM 414 can be counted toward both the Business Analytics concentration and one of either the Global Supply Chain and Logistics Management, Marketing, or Operations and Logistics options. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ⁴ COMM 415 can be counted toward both the Business Analytics concentration and the Operations and Logistics option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements. After 2020W COMM 415 will no longer be offered.
- ⁵ COMM 437 can be counted toward both the Business Analytics concentration and the Business Technology Management option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements. Credit will only be given for one of COMM 437 and CPSC 304. Note that CPSC 304 cannot be used in place of COMM 437 for the Business Technology Management option or Business Analytics concentration.
- ⁶ COMM 335 can be counted toward both the Business Analytics concentration and the Business Technology Management option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ⁷ COMM 363 can be counted toward both the Business Analytics concentration and the Marketing option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ⁸ COMM 443 can be counted toward both the Business Analytics concentration and the Operations and Logistics option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ⁹ COMM 449 can be counted toward both the Business Analytics concentration and the Operations and Logistics option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ¹⁰ COMM 464 can be counted toward both the Business Analytics concentration and the Marketing option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.

Sustainability and Social Impact concentration

If you're planning to complete the [Sustainability and Social Impact concentration](#), you must complete a total of **12 credits** of sustainability studies selected from a variety of both Commerce and non-Commerce courses as listed below. The 12 credits can also count toward fulfillment of your elective requirement, but note that COMM courses cannot be counted as non-Commerce electives. If the courses you take for a concentration overlap with the courses you take for an option or minor, you can double count a maximum of 3 credits of coursework in your degree toward both the concentration and one of either one option or one minor.

Completion of the Sustainability and Social Impact concentration does not require pre-approval or special admission. If you would like to pursue this concentration, simply take the required courses as indicated. After you've applied to graduate, the UGO will provide instructions for how to declare the concentration so that it will appear on your academic transcript.

You must complete **9 credits** from:

COMM 312	Business Ethics Leadership – formerly COMM 386A
COMM 314	Strategies for Responsible Business – formerly COMM 386J
COMM 386C	Climate Literacy for Business – NEW IN 2023W
COMM 386I ¹	Innovation and Sustainability
COMM 386L ²	Impact Investing: Social Finance in the 21st Century
COMM 386T	Indigenous Peoples and Economic Development
COMM 460 ³	Social and Nonprofit Marketing
COMM 484 ⁴	Sustainability Marketing
COMM 485 ⁵	Social Entrepreneurship
COMM 486C	Corporate Responsibility and Business Ethics – not offered in 2023W
COMM 486E	Climate-Focused ESG Reporting and Analysis – NEW IN 2023W
COMM 487	Environmental Management – not offered in 2023W

And **3 credits** from recommended courses with a social sciences **or** a natural sciences focus ([see the myBCom website for a complete list](#)).

Sustainability and Social Impact notes:

- ¹ COMM 386I can be counted toward both the Sustainability and Social Impact concentration and the Entrepreneurship option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ² COMM 386L can be counted toward both the Sustainability and Social Impact concentration and the Entrepreneurship option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ³ COMM 460 can be counted toward both the Sustainability and Social Impact concentration and the Marketing option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ⁴ COMM 484 (formerly COMM 486F) can be counted toward both the Sustainability and Social Impact concentration and the Marketing option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ⁵ COMM 485 (formerly COMM 386E Social Enterprise) can be counted toward both the Sustainability and Social Impact concentration and the Entrepreneurship option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.

International Business concentration

If you're planning to complete the [International Business concentration](#), you must complete a total of **12 credits** of internationally-oriented courses including COMM 498, and **participate in an approved international exchange/study abroad program**. Current IB option students who applied by the July 21, 2021 deadline can choose to complete the IB concentration instead, but they cannot complete both. The 12 credits can also count toward fulfillment of your elective requirement, but note that COMM courses cannot be counted as non-Commerce electives.

If the courses you take for the concentration overlap with the courses you take for an option or minor, or if you plan to use COMM 498 to fulfill your capstone requirement, you can double count a maximum of 3 credits of coursework in your degree toward both the concentration and one of either an option, a minor, or your capstone requirement.

Completion of the International Business concentration does not require pre-approval or special admission. If you would like to pursue this concentration, simply complete all of the concentration's requirements. After you've applied to graduate, the UGO will provide instructions for how to declare the concentration so that it will appear on your academic transcript.

For the IB concentration you must complete:

- **9 credits** from approved internationally-oriented courses (Commerce or non-Commerce)¹
- **3 credits** from [COMM 498 International Business Management](#)
- Participate in an approved international study abroad or exchange program²

International Business notes:

¹ See [International Business concentration website](#) for an approved course list

² The program must be credit-bearing and a minimum of five weeks in duration.

Continuation in the BCom program

A winter session average of 60% or greater based on all courses attempted from September to April is required to continue in the program. This is a [weighted average](#), taking course credit values into consideration, and does include any failing grades.

If your winter session average falls below 60%, you will be considered to have failed the year and will be required to discontinue your studies at UBC for a period of at least one year. Decimals are not rounded (i.e. a winter session average of 59.9% would be a failed year). Courses taken during the summer session (May to August) are not included in the winter session average.

Promotion to Year 4

You will be promoted to Year 4 once you have met all of the following requirements:

- successful completion of a minimum of 72 credits including:
 - all Year 1 and 2 requirements
 - two option courses (6 credits)
 - at least two¹ of COMM 390/396^{2,3} (minimum grade of 60% in COMM 390/396), COMM 393, COMM 394, COMM 395³

¹ While a minimum of two of COMM 390/396, COMM 393, COMM 394, COMM 395 are required for promotion to Year 4, all courses must eventually be completed to fulfill BCom degree requirements.

² COMM 396 formerly COMM 390

³ COMM390/396 and COMM 395 are required prerequisites for the Year 4 capstone requirement: one of COMM 491, 497, 498. We strongly recommend that you complete both courses in Year 3.

Combined Major in Business and Computer Science (BUCS)

If you are enrolled in the BUCS program, you will be promoted to Year 4 once you have met all of the following requirements:

- successful completion of a minimum of 81 credits including:
 - all Year 1 and 2 requirements
 - at least one¹ of CPSC 304, CPSC 310
 - all of COMM 203, COMM 296
 - at least two¹ of COMM 204, COMM 390/396² (minimum grade of 60% in COMM 390/396), COMM 393, COMM 395³

¹ While a minimum of one of CPSC 304, CPSC 310 and two of COMM 204, COMM 390/396, COMM 393, COMM 395 are required for promotion to Year 4, all courses must eventually be completed to fulfill BCom degree requirements.

² COMM 396 formerly COMM 390

³ COMM 390/396 and COMM 395 are required prerequisites for the Year 4 capstone requirement: one of COMM 491, 497, 498. We strongly recommend that you complete both courses in Year 3.

Continuation in the BCom program without promotion

If you have not completed the minimum requirements for promotion to Year 4, you may still continue in the next winter session, remaining in Year 3, provided your winter session average is greater than or equal to 60% on all courses attempted from September to April. You must achieve the minimum 60% continuation requirement by the end of the current winter session in April.

Master of Business Analytics

If you're known in your project groups as the go-to person who is skilled at analyzing data to solve case study challenges, you're in good company. Businesses around the world rely on the analysis of data to make critical decisions, and the demand for people skilled in this area is growing exponentially. The 12-month Master of Business Analytics (MBAN) teaches candidates with quantitative backgrounds how to apply advanced analytical tools and methods to address management challenges.

The MBAN program can be taken directly after you complete your BCom degree. There are electives you can take now to better prepare you for the program and a career in business analytics, including [COMM 337 Business Programming and Analytics](#) and [COMM 414 Data Visualization and Business Analytics](#).

Visit the [MBAN website](#) to see the full list of courses and learn more about admission to the program.

Orientation and transitions supports

Transferring into the BCom program can be as overwhelming as it is exciting. We host a sequence of orientation programming designed to introduce you to your new community and give you a confident start to your studies.

The Spark is our very own Sauder-specific orientation program to welcome students to the UBC Sauder community. Join us on **September 8 and 9** to build meaningful connections with your classmates and upper-year students through fun games and activities. Visit www.ubcsauderspark.com for more information – **registration opens early July!**

Imagine UBC is a UBC-wide orientation event held on **Tuesday, September 5** that replaces the first day of classes. At Imagine UBC, you will be officially welcomed to UBC Sauder by our Dean, participate in the UBC pep rally, and learn about clubs, resources, and involvement opportunities available across the university. You'll receive more information about Imagine UBC later this summer, and **no registration is required.**

Registration assistance

If you need assistance with Commerce course registration, you can [complete the Registration Assistance form](#) once your registration has opened. The UGO will only process forms for which you provide a **valid reason** for a registration request, as defined in the online instructions. Academic advisors will direct all registration requests to this form. Please allow for **at least five business days** for processing.

Academic advising

The [UBC Sauder Undergraduate Office \(UGO\)](#) is dedicated to ensuring that you have the assistance and ongoing support that you need throughout your studies in the BCom program. You'll find many of the answers to your questions about your program—as well as resources and services available to support you—at mybcom.sauder.ubc.ca and students.ubc.ca. We encourage you to start by reviewing our [Frequently Asked Questions page](#).

If you still have questions or concerns, please email bcomquestions@sauder.ubc.ca or visit the UGO in person or at the [virtual office](#). Academic advisors are available for advising appointments from Monday to Friday during business hours.

Please note, the UGO will be closed on Monday, July 3, 2023 for a statutory holiday and Thursday, July 20 for staff training.