

Before you register for the 2020 Winter Session (September 2020 to April 2021), learn more about:

Your registration date and time	Sustainability and Social Impact concentration
Step-by-step registration	Business Law concentration
Maximum credits for registration	Business Analytics concentration
Minimum credits to maintain student loan eligibility	Program completion and graduation
Accounting option – CPA prerequisites	Master of Business Analytics
Minor in Arts	Academic advising

Your registration date and time

The registration open period for Year 4 students runs from **Tuesday, June 23 to Thursday, June 25**. Please log in to the [Student Service Centre \(SSC\)](#) on or after June 16 to view your individual registration date and time. We recommend that you check it again on June 22 to confirm that it has not changed; changes are sometimes necessary to ensure that registration access is distributed evenly for optimal performance of the system.

Your registration status will remain blocked until your registration opens. You must pay your 2020 Winter Session deposit before you'll be able to register. Register for all of your courses in both Term 1 (September to December) and Term 2 (January to April) as soon as your registration opens as courses fill quickly.

Step-by-step registration

In Year 4, you'll complete your remaining Commerce core requirements and your option requirements.

When your registration opens, register yourself in the following courses as indicated for your chosen option under [program requirements on the myBCom website](#). Take note of courses that must be taken in Term 1 that are prerequisites to courses in Term 2.

1. Register in any remaining Year 2 courses.
2. Register in all of COMM 204, COMM 390, COMM 393, COMM 394, and COMM 395 (excluding any you have already completed).
3. Register in one of COMM 486M¹, COMM 491, COMM 497, or COMM 498.^{2,3}
4. Register in required option courses.

You may require our assistance to register in some of your core and option courses because of pre-requisites covered at Sciences Po. Do not be concerned if you cannot get into a required course on your own! Email Ann Gilray at ann.gilray@sauder.ubc.ca with your list of courses and preferred sections.

¹ COMM 486M registrants are required to attend a full-day alumni-run workshop on January 25 or February 1, 2020. Registration instructions for the workshop will be communicated to participants in early January.

² If you're completing the General Business Management option, you must complete 3 credits from COMM 497, COMM 498 and 6 credits from COMM 486M, COMM 491, COMM 492, COMM 497, COMM 498 as per your option requirements.

³ Prerequisites COMM 390 and COMM 395 **must** be completed before taking any of COMM 486M, COMM 491, COMM 497, and COMM 498.

[Consult program requirements on the myBCom website](#) to determine your remaining requirements. If you require assistance in determining your program requirements, please contact the [UBC Sauder Undergraduate Office \(UGO\)](#).

Maximum credits for registration

Students can only initially register in a maximum of 32 credits in the winter session to allow everyone an opportunity to register in a full course load. If you would like to register in additional credits, contact the [UGO](#) on or after **August 4** to request an increase to your total credit limit to a maximum of 35 credits. You may be required to meet with an academic advisor to discuss your course plan.

Minimum credits to maintain student loan eligibility

Government loans, grants, and interest-free status all require students to be enrolled in at least 60% (80% for Newfoundland loans) of a full-time course load in each term. The full course load for students in Year 4 of the BCom program is 30 credits. If you have a documented permanent disability, you may be eligible to study at a reduced course load. Consult the [course load guide at students.ubc.ca](#) to learn more.

Note that credit minima may differ for other considerations, such as eligibility to receive and retain scholarships, to live in UBC residence, or to apply for a post-graduation work permit. Carefully review any conditions relevant to your personal circumstances to ensure your continued eligibility.

Accounting option – CPA prerequisites

If you're planning to fulfill the prerequisites for admission to the CPA Professional Education Program (CPA PEP), review the [list of UBC course equivalencies](#). Keep in mind that if you're unable to register in any of these courses, you can take any remaining prerequisites through the UBC Diploma in Accounting Program or the CPA Prerequisite Education Program (CPA PREP) after you have completed your BCom degree.

For additional information regarding CPA certification, please visit [bccpa.ca](#).

If you're planning to take [COMM 459 Financial Statement Analysis](#) this year, you must have already completed its prerequisite [COMM 370 Corporate Finance](#) in Year 3. You will not be permitted to take the two courses concurrently.

Minor in Arts

It is possible to complete a [Minor in Arts](#), however, it will delay your graduation. Most minors require completion of 30 credits with at least 18 upper-level credits taken within the subject area of the minor. You may be able to complete this requirement by using 12 lower-level credits taken at Sciences Po with 18 upper-level credits taken in the Faculty of Arts at UBC. Courses taken toward a minor **cannot** be taken as [Credit/D/Fail](#).

Sustainability and Social Impact concentration

If you're planning to complete the [Sustainability and Social Impact concentration](#), you must complete a total of **12 credits** of sustainability studies selected from a variety of both Commerce and non-Commerce courses as listed below. The 12 credits can also count toward fulfillment of your electives requirement, but note that COMM courses cannot be counted as non-Commerce electives. If the courses you take for the concentration overlap with the courses you take for an option, you can double count a maximum of 3 credits of coursework toward concentration and option requirements in your degree. Courses taken toward a concentration **cannot** be taken as [Credit/D/Fail](#).

Completion of the Sustainability and Social Impact concentration does not require pre-approval or special admission. If you would like to pursue this concentration, simply take the required courses as indicated. After you've applied to graduate, we'll provide instructions for how to declare it so that it will appear on your academic transcript.

You must complete at least **9 credits** from:

- COMM 312 [Business Ethics Leadership](#) (formerly COMM 386A)
- COMM 386I¹ [Innovation and Sustainability](#)
- COMM 386J [Strategies for Responsible Business](#)
- COMM 386L² [Impact Investing: Social Finance in the 21st Century](#)
- COMM 386T [Indigenous Peoples and Economic Development](#)
- COMM 460³ [Social and Nonprofit Marketing](#)
- COMM 484⁴ [Sustainability Marketing](#)
- COMM 485⁵ [Social Entrepreneurship](#)
- COMM 487 [Environmental Management](#) – not offered in 2020W

And **3 credits** from recommended courses with a social sciences **or** a natural sciences focus (see the myBCom website for a complete list).

Sustainability and Social Impact notes:

- ¹ COMM 386I can be counted toward both the Sustainability and Social Impact concentration and the Entrepreneurship option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ² COMM 386L can be counted toward both the Sustainability and Social Impact concentration and the Entrepreneurship option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ³ COMM 460 can be counted toward both the Sustainability and Social Impact concentration and the Marketing option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ⁴ COMM 484 (formerly COMM 486F) can be counted toward both the Sustainability and Social Impact concentration and the Marketing option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ⁵ COMM 485 (formerly COMM 386E Social Enterprise) can be counted toward both the Sustainability and Social Impact concentration and the Entrepreneurship option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.

Business Law concentration

If you're planning to complete the [Business Law concentration](#), you must complete a total of **12 credits** of law-related studies selected from a variety of both Commerce and non-Commerce courses as listed below. The 12 credits can also count toward fulfillment of your electives requirement, but note that COMM and COHR courses cannot be counted as non-Commerce electives. If the courses you take for the concentration overlap with the courses you take for an option, you can double count a maximum of 3 credits of coursework toward concentration and option requirements in your degree. Courses taken toward a concentration **cannot** be taken as [Credit/D/Fail](#).

Completion of the Business Law concentration does not require pre-approval or special admission. If you would like to pursue this concentration, simply take the required courses as indicated. After you've applied to graduate, we'll provide instructions for how to declare it so that it will appear on your academic transcript.

You must complete **6 credits** from:

COHR 433¹ [Employment Law](#)
COMM 434 [Land Law](#)

Plus **3 credits** from:

COMM 431 [Law of Business Associations](#)
LAW 459² [Business Organizations](#)

And **3 credits** from:

ECON 367 [Economic Analysis of Law](#)
LASO 204 [Introduction to Law and Society](#)
LAW 316² [International Law](#)
LAW 334² [Introduction to Asian Legal Systems](#)
PHIL 331 [Business and Professional Ethics](#)
PHIL 338 [Philosophy of Law](#)

Business Law notes:

¹ COHR 433 can be counted toward both the Business Law concentration and the Organizational Behaviour and Human Resources option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.

² Approval to take Law courses is at the discretion of the Faculty of Law and subject to your academic readiness and available space in courses. Instructions for how to request registration are posted on the [Business Law concentration page](#).

Business Analytics concentration

If you're planning to complete the [Business Analytics concentration](#), you must complete a total of **12 credits** of analytics-related Commerce courses as listed below. The 12 credits can also count toward fulfillment of your electives requirement, but note that COMM courses cannot be counted as non-Commerce electives. If the courses you take for the concentration overlap with the courses you take for an option, you can double count a maximum of 3 credits of coursework toward concentration and option requirements in your degree. Courses taken toward a concentration **cannot** be taken as [Credit/D/Fail](#).

Completion of the Business Analytics concentration does not require pre-approval or special admission. If you would like to pursue this concentration, simply take the required courses as indicated. After you've applied to graduate, we'll provide instructions for how to declare it so that it will appear on your academic transcript.

You must complete **9 credits** from:

- COMM 337¹ [Business Programming and Analytics](#)
- COMM 365² [Market Research](#)
- COMM 414³ [Data Visualization and Business Analytics](#)
- COMM 415⁴ [Quantitative Policy Analysis](#)
- COMM 437⁵ [Database Technology](#)

And **3 credits** from:

- COMM 335⁶ [Information Systems Technology and Development](#)
- COMM 363⁷ [Marketing Analysis](#)
- COMM 443⁸ [Service Operations](#)
- COMM 449⁹ [Supply-Chain Management](#)
- COMM 464¹⁰ [Digital Marketing](#)

Business Analytics notes:

- ¹ You can receive credit for only one of CPSC 103 and COMM 337. If you took both courses prior to 2019W, you will receive credit for both. CPSC 103 cannot be used in place of COMM 337 for the Business Analytics concentration.
- ² COMM 365 can be counted toward both the Business Analytics concentration and the Marketing option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ³ COMM 414 can be counted toward both the Business Analytics concentration and one of either the Global Supply Chain and Logistics Management, Marketing, or Operations and Logistics options. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ⁴ COMM 415 can be counted toward both the Business Analytics concentration and the Operations and Logistics option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ⁵ COMM 437 can be counted toward both the Business Analytics concentration and the Business Technology Management option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ⁶ COMM 335 can be counted toward both the Business Analytics concentration and the Business Technology Management option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ⁷ COMM 363 can be counted toward both the Business Analytics concentration and the Marketing option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ⁸ COMM 443 can be counted toward both the Business Analytics concentration and the Operations and Logistics option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ⁹ COMM 449 can be counted toward both the Business Analytics concentration and the Operations and Logistics option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ¹⁰ COMM 464 can be counted toward both the Business Analytics concentration and the Marketing option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.

Program completion and graduation

If you're planning to graduate in May 2021, you must have all of your program requirements completed by the end of Term 2 in April 2021. If you would like to ensure you are on the right track to graduate **after you have registered**, you may submit a request for a [Degree Credit Check](#). The request form will be open from June 23-30. Your degree credit check report will be emailed to you within four weeks.

The May 2021 graduation application will be available in December on the Student Service Centre. Note that if you are going on exchange in Term 2, you will not be eligible to graduate until November 2021.

A winter session average of 60% or greater on all courses attempted from September to April is required to achieve a "pass" for the year and continue in the program. This is a weighted average calculated from your final course grades and their corresponding course credit values; it will include any failed courses. If you participate in a study abroad and exchange program during the winter session, grades earned on exchange will be included in the calculation. Decimals are not rounded (i.e., a winter session average of 59.9% would be considered a failed year). Courses taken during the summer session (May to August) are not included in the winter session average. If you've completed all of your degree requirements by April 2021 and your sessional average is below 60%, you will be permitted to graduate, however, a notation of 'Failed Year' will appear on your academic transcript for the 2020 Winter Session.

If you've not completed all of your degree requirements by April 2021 and your sessional average is below 60%, you will be considered to have failed the year and may be required to discontinue your studies at UBC for a period of at least one year. Your continuation in the program during the 2021 Winter Session will be at the discretion of the Faculty. See [Academic Regulations in the UBC Calendar](#) for details.

Master of Business Analytics

If you're known in your project groups as the go-to person who is skilled at analyzing data to solve case study challenges, you're in good company. Businesses around the world rely on the analysis of data to make critical decisions, and the demand for people skilled in this area is growing exponentially. The 12-month Master of Business Analytics (MBAN) teaches candidates with quantitative backgrounds how to apply advanced analytical tools and methods to address management challenges.

The MBAN program can be taken directly after you complete your BCom degree. There are electives you can take now to better prepare you for the program and a career in business analytics, including [COMM 337 Business Programming and Analytics](#) and [COMM 414 Data Visualization and Business Analytics](#). Visit the [MBAN website](#) to see the full list of courses and learn more about admission to the program.

Academic advising

The [UBC Sauder Undergraduate Office \(UGO\)](#) is dedicated to ensuring that you have the assistance and ongoing support that you need throughout your studies in the BCom program. Academic advisors will be available for 15-minute prescheduled online advising appointments for extended hours—Monday to Friday from 8:15am to 4:30pm PDT—during the registration period (June 22 to July 17). Visit our [Virtual Office](#) to schedule an appointment.

Have a quick question? Email us at bcomquestions@sauder.ubc.ca or stop by our [Virtual Office](#) to chat with a peer advisor. **Please note, the UGO will be closed on Wednesday, July 1 for the Canada Day holiday.**