

Before you register for the 2019 Winter Session (September 2019 to April 2020), learn more about:

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Maximum credits for registration	Sustainability and Social Impact concentration
Minimum credits to maintain student loan eligibility	Business Law concentration NEW IN 2019W
Step-by-step registration	Business Analytics concentration NEW IN 2019W
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Your registration date and time

The registration period for Year 4 students runs from **Tuesday, June 11 to Thursday, June 13**. Please log in to the [Student Service Centre \(SSC\)](#) to view your individual registration date and time. We recommend that you check it again on June 10 to confirm that it has not changed; changes are sometimes necessary to ensure that registration access is distributed evenly for optimal performance of the system.

Your registration status will remain blocked until your registration opens. You must pay your 2019 Winter Session deposit before you'll be able to register. Register for all of your courses in both Term 1 (September to December) and Term 2 (January to April) as soon as your registration opens as courses fill quickly.

Maximum credits for registration

Students can only initially register in a maximum of 32 credits in the winter session to allow everyone an opportunity to register in a full course load. If you would like to register in additional credits, contact the [UGO](#) on or after **August 1** to request an increase to your total credit limit to a maximum of 35 credits. You may be required to meet with an academic advisor to discuss your course plan.

Minimum credits to maintain student loan eligibility

Government loans, grants, and interest-free status all require students to be enrolled in at least 60% (80% for Newfoundland loans) of a full-time course load in each term. The full course load for students in Year 4 of the BCom program is 30 credits. Therefore the minimum 60% is 18 credits (at least 9 credits per term). If you have a documented permanent disability, you may be eligible to study at a reduced course load. Consult the [course load guide at students.ubc.ca](#) to learn more.

Note that eligibility to receive scholarships and to live in UBC residence is determined by separate registration criteria. Review any conditions carefully to ensure your continued eligibility.

Step-by-step registration

1. Register in your remaining option courses.
2. Register in any remaining Commerce core requirements from previous years that you have not yet completed.
3. Register in one of COMM 486M¹, COMM 491, COMM 497, or COMM 498.^{2,3,4,5}
4. Register in any remaining [elective requirements](#).

¹ COMM 486M registrants are required to attend a full-day alumni-run workshop on January 25 or February 1, 2020. Registration instructions for the workshop will be communicated to participants in early January.

² If you're completing the General Business Management option, you must complete 3 credits from COMM 497, COMM 498 and 6 credits from COMM 486M, COMM 491, COMM 497, COMM 498 as per your option requirements.

³ Three of the six credits from COMM 466 New Venture Design can be used to satisfy the COMM 49x requirement (3 credits equivalent to COMM 497). Admission to COMM 466 is by-application only; the application period for the 2019W cohort has passed.

⁴ Three of the six credits from COMM 483 Leadership and General Management can be used to satisfy the COMM 49x requirement. Admission to COMM 483 is by-application only; the application period for the 2019W cohort has passed.

⁵ Prerequisites COMM 390 and COMM 395 **must** be completed before taking any of COMM 486M, COMM 491, COMM 497, and COMM 498.

[Consult program requirements on the myBCom website](#) to determine your remaining requirements. If you require assistance in determining your program requirements, please contact the [UBC Sauder Undergraduate Office \(UGO\)](#).

If you're completing the Combined Major in Business and Computer Science, please [review your requirements on the myBCom website](#).

Elective requirements

Your total elective requirements for your BCom degree will vary depending on your option. Refer to the [Elective requirements page on the myBCom website](#) to determine your specific elective requirements. **Confirm that the electives you have selected will count for credit in the BCom program by reviewing the not-for-credit tables at the bottom of the requirements page.**

Planning to take all of your electives in one subject area? You may be eligible for a [minor](#).

COHR courses

If you're planning to take [Organizational Behaviour and Human Resources \(OBHR\)](#) courses as either your option requirements or as electives, please note that these courses have a prefix of COHR (not COMM) and are either 1.5 credits or 3 credits. Check carefully to ensure that you know the credit value of the COHR course(s) you're taking. COHR courses taken as electives count toward Commerce elective requirements.

Accounting option – CPA prerequisites

If you're planning to fulfill the prerequisites for admission to the CPA Professional Education Program (CPA PEP), review the [list of UBC course equivalencies](#). Keep in mind that if you're unable to register in any of these courses, you can take any remaining prerequisites through the UBC Diploma in Accounting Program or the CPA Prerequisite Education Program (CPA PREP) after you have completed your BCom degree.

For additional information regarding CPA certification, please visit [bccpa.ca](#).

If you're planning to take [COMM 459 Financial Statement Analysis](#) this year, you must have already completed its prerequisite [COMM 370 Corporate Finance](#) in Year 3. You will not be permitted to take the two courses concurrently.

Courses taken for Credit/D/Fail

Credit/D/Fail grading allows you to take an eligible course for a Credit, D, or Fail standing instead of a percentage grade. If you register in a course for "Credit/D/Fail", you'll still complete all coursework and earn a percentage grade, but only a standing of "Cr," "D," or "F" will be displayed on your grades summary and academic transcript. You can take a maximum of 6 credits of Credit/D/Fail graded courses per winter or summer session, to a maximum of 12 credits of Credit/D/Fail graded courses toward your total degree requirements.

You **cannot** take any of the following courses for Credit/D/Fail:

- First-year non-Commerce requirements (i.e., WRDS 150/ENGL 112 or equivalent, MATH 104/184 or equivalent, and ECON 101 and ECON 102 or equivalents)
- Commerce core requirements (e.g., COMM 290, COMM 291, etc.)
- Combined Major in Business and Computer Science program requirements

You are permitted to take **only eligible elective courses** for Credit/D/Fail, provided they are **not** fulfilling requirements toward an option (including International Business), a minor, or a concentration.

Courses taken for Credit/D/Fail are not counted toward the calculation of your GPA or credits taken to be eligible for [Dean's Honour Roll or a Degree with Honours standing](#); only percentage-graded courses are used to determine eligibility. Also note, you must be registered in a minimum number of percentage-graded courses to be eligible to receive and retain most scholarships.

Learn more: students.ubc.ca/enrolment/courses/credिटdfail-grading

Program completion and graduation

If you're planning to graduate in May 2020, you must have all of your program requirements completed by the end of Term 2 in April 2020. Please contact the UGO if you need assistance in determining your program requirements. **Once you've registered for your courses for 2019W**, we strongly recommend that you [request a Degree Credit Check](#) if you're uncertain that you've registered in all of your remaining requirements.

The May 2020 graduation application will be available in December on the Student Service Centre. Note that if you are going on exchange in Term 2, you will not be eligible to graduate until November 2020.

A winter session average of 60% or greater on all courses attempted from September to April is required to achieve a "pass" for the year and continue in the program. This is a weighted average calculated from your final course grades and their corresponding course credit values; it will include any failed courses. If you participate in a study abroad and exchange program during the winter session, grades earned on exchange will be included in the calculation. Decimals are not rounded (i.e., a winter session average of 59.9% would be considered a failed year). Courses taken during the summer session (May to August) are not included in the winter session average.

If you've completed all of your degree requirements by April 2020 and your sessional average is below 60%, you will be permitted to graduate, however, a notation of 'Failed Year' will appear on your academic transcript for the 2019 Winter Session.

If you've not completed all of your degree requirements by April 2020 and your sessional average is below 60%, you will be considered to have failed the year and may be required to discontinue your studies at UBC for a period of at least one year. Your continuation in the program during the 2020 Winter Session will be at the discretion of the Faculty.

See [Academic Regulations in the UBC Calendar](#) for details.

New and recently added COMM courses

COMM 312 Business Ethics Leadership (formerly COMM 386A) – 3 credits

Identify the values and moral culture of an organization and how it should treat its stakeholders. Also develop an understanding of best practices in business ethics leadership, and create a plan to execute them.

COMM 337 Business Programming and Analytics – 3 credits

Make data-driven decisions and solve business problems using Python programming and analytics.

COMM 386G Venture Capital and Angel Financing – 3 credits

Learn about the stages of investment in early stage high-growth companies, from the seed funding of a novel idea to venture capital rounds to a successful exit, be it an IPO or through M&A. The course will concentrate on how entrepreneurs and investors make important decisions at different stages. **This course is restricted to students in the Entrepreneurship and Finance options.**

COMM 386H HR Analytics: Data and Metrics for HR Professionals – 3 credits **NEW IN 2019W**

Develop analytical skills to understand, evaluate, and address strategic HR decisions. You'll learn how to apply descriptive statistics and statistical inference to decisions in core HR areas, including recruitment, selection, compensation, training, and performance management using organizations' HR data and human capital metrics collected from employee surveys.

COMM 386J Strategies for Responsible Business – 3 credits

Understand the positive and negative impacts business can have economically, socially, and environmentally – and how long-term, strategic decision making can unlock business opportunities while addressing these societal issues. The language and tools of sustainability and responsibility are a new standard currency in business, and understanding the long-term impacts of business decisions can lead to more successful business models that readily adapt to the demands of new evolving markets.

COMM 386L Impact Investing: Social Finance in the 21st Century – 3 credits

Discover impact investment as a new form of investing through a combination of readings, discussions, guest lectures, research, a pitch competition and a portfolio allocation project. You'll gain deep insight into the different perspectives brought by the impact investor who is concerned with stimulating social and environmental impact while generating financial return.

COMM 386P Prototyping – 3 credits

Plan and design different levels of prototypes and learn fundamental tools and methods available in software, mechanical, and electronics prototyping to allow customer and stakeholder feedback at early stages and on sub-components.

COMM 386T Indigenous Peoples and Economic Development – 3 credits

Gain a better understanding of the complexities and importance of Indigenous engagement. While the focus of the course will be on Indigenous engagement in Canada, the tools and frameworks presented will be applicable to cross-cultural business practices in many environments. The course will present a high-level review of political, legal, cultural, and historical contexts; case studies on the private sector's engagement with Indigenous peoples; and frameworks that present best practices and tools for enduring and successful economic relationships.

COMM 386U Social Media Strategy – 3 credits

Understand how marketing has (and has not) changed due to the rise of social media and changes in various underlying contextual factors, such as dramatically increased speed of information dissemination across consumers and brands. The course will equip you with the relevant knowledge, perspectives, and practical skills required to develop marketing strategies that leverage the opportunities inherent in social media and consumer-to-consumer social interactions for achieving business and marketing goals.

COMM 386V – Philanthropy in Review – 3 credits

Examine how a new generation of philanthropists and philanthropy-minded organizations explore innovative ways to influence and shape the world through their donations. Individually and in groups, you'll author, present, and openly publish original analyses of real-world philanthropic endeavours within a process of collective peer review.

COMM 388 – Design Methods for Business Innovation – 3 credits

Build expertise in critical and creative thinking in this hands-on course that blends analytical and creative approaches, equipping you with design strategies and techniques to solve complex business problems. Working in teams, you'll be challenged to deliver real-world solutions that create economic, social, and environmental value using strategic design.

COMM 435 CIO Strategies (formerly COMM 486N) – 3 credits

Examine the role of Chief Information Officers within organizations and the strategies they employ in the acquisition, development and implementation of plans and policies to achieve efficient and effective information systems within their organizations.

Sustainability and Social Impact concentration

The Sustainability concentration has been renamed the Sustainability and Social Impact concentration. Course requirements remain the same.

If you're planning to complete the [Sustainability and Social Impact concentration](#), you must complete a total of **12 credits** of sustainability studies selected from a variety of both Commerce and non-Commerce courses as listed below. The 12 credits can also count toward fulfillment of your electives requirement, but note that COMM courses cannot be counted as non-Commerce electives. If the courses required for the concentration overlap with the required courses in your option, only 3 credits can be counted toward both requirements.

Completion of the Sustainability and Social Impact concentration does not require pre-approval or special admission. If you would like to pursue this concentration, simply take the required courses as indicated. After you've applied to graduate, we'll provide instructions for how to declare it so that it will appear on your academic transcript.

You must complete at least **9 credits** from:

- COMM 312 [Business Ethics Leadership](#) (formerly COMM 386A)
- COMM 386I¹ [Innovation and Sustainability](#)
- COMM 386J [Strategies for Responsible Business](#)
- COMM 386L² [Impact Investing: Social Finance in the 21st Century](#)
- COMM 386T [Indigenous Peoples and Economic Development](#)
- COMM 460³ [Social and Nonprofit Marketing](#)
- COMM 484⁴ [Sustainability Marketing](#)
- COMM 485⁵ [Social Entrepreneurship](#)
- COMM 487 [Environmental Management](#) – not offered in 2019W

And **3 credits** from recommended courses with a social sciences **or** a natural sciences focus (see the myBCom website for a complete list).

Sustainability and Social Impact notes:

- ¹ COMM 386I can be counted toward both the Sustainability and Social Impact concentration and the Entrepreneurship option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ² COMM 386L can be counted toward both the Sustainability and Social Impact concentration and the Entrepreneurship option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ³ COMM 460 can be counted toward both the Sustainability and Social Impact concentration and the Marketing option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ⁴ COMM 484 (formerly COMM 486F) can be counted toward both the Sustainability and Social Impact concentration and the Marketing option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ⁵ COMM 485 (formerly COMM 386E Social Enterprise) can be counted toward both the Sustainability and Social Impact concentration and the Entrepreneurship option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.

Business Law concentration **NEW IN 2019W**

If you're planning to complete the new [Business Law concentration](#), you must complete a total of **12 credits** of law-related studies selected from a variety of both Commerce and non-Commerce courses as listed below. The 12 credits can also count toward fulfillment of your electives requirement, but note that COMM and COHR courses cannot be counted as non-Commerce electives. If the courses required for the concentration overlap with the required courses in your option, only 3 credits can be counted toward both requirements.

Completion of the Business Law concentration does not require pre-approval or special admission. If you would like to pursue this concentration, simply take the required courses as indicated. After you've applied to graduate, we'll provide instructions for how to declare it so that it will appear on your academic transcript.

You must complete **6 credits** from:

[COHR 433](#)¹ [Employment Law](#)
[COMM 434](#) [Land Law](#)

Plus **3 credits** from:

[COMM 431](#) [Law of Business Associations](#)
[LAW 459](#)² [Business Organizations](#)

And **3 credits** from:

[ECON 367](#) [Economic Analysis of Law](#)
[LASO 204](#) [Introduction to Law and Society](#)
[LAW 316](#)² [International Law](#)
[LAW 334](#)² [Introduction to Asian Legal Systems](#)
[PHIL 331](#) [Business and Professional Ethics](#)
[PHIL 338](#) [Philosophy of Law](#)

Business Law notes:

- ¹ *COHR 433 can be counted toward both the Business Law concentration and the Organizational Behaviour and Human Resources option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.*
- ² *Approval to take Law courses is at the discretion of the Faculty of Law and subject to your academic readiness and available space in courses. Instructions for how to request registration will be posted on the [Business Law concentration page](#) in July.*

Business Analytics concentration **NEW IN 2019W**

If you're planning to complete the new [Business Analytics concentration](#), you must complete a total of **12 credits** of analytics-related Commerce courses as listed below. The 12 credits can also count toward fulfillment of your electives requirement, but note that COMM courses cannot be counted as non-Commerce electives. If the courses required for the concentration overlap with the required courses in your option, only 3 credits can be counted toward both requirements.

Completion of the Business Analytics concentration does not require pre-approval or special admission. If you would like to pursue this concentration, simply take the required courses as indicated. After you've applied to graduate, we'll provide instructions for how to declare it so that it will appear on your academic transcript.

You must complete **9 credits** from:

- COMM 337¹ Business Programming and Analytics
- COMM 365² Market Research
- COMM 414³ Data Visualization and Business Analytics
- COMM 415⁴ Quantitative Policy Analysis
- COMM 437⁵ Database Technology

And **3 credits** from:

- COMM 335⁶ Information Systems Technology and Development
- COMM 363⁷ Marketing Analysis
- COMM 443⁸ Service Operations
- COMM 449⁹ Supply-Chain Management
- COMM 464¹⁰ Digital Marketing

Business Analytics notes:

- ¹ Starting in 2019W, you will receive credit for only one of CPSC 103 and COMM 337. If you took both courses prior to 2019W, you will receive credit for both.
- ² COMM 365 can be counted toward both the Business Analytics concentration and the Marketing option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ³ COMM 414 can be counted toward both the Business Analytics concentration and one of either the Global Supply Chain and Logistics Management, Marketing, or Operations and Logistics options. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ⁴ COMM 415 can be counted toward both the Business Analytics concentration and the Operations and Logistics option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ⁵ COMM 437 can be counted toward both the Business Analytics concentration and the Business Technology Management option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ⁶ COMM 335 can be counted toward both the Business Analytics concentration and the Business Technology Management option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ⁷ COMM 363 can be counted toward both the Business Analytics concentration and the Marketing option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ⁸ COMM 443 can be counted toward both the Business Analytics concentration and the Operations and Logistics option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ⁹ COMM 449 can be counted toward both the Business Analytics concentration and the Operations and Logistics option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- ¹⁰ COMM 464 can be counted toward both the Business Analytics concentration and the Marketing option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.

Master of Business Analytics

If you're known in your project groups as the go-to person who is skilled at analyzing data to solve case study challenges, you're in good company. Businesses around the world rely on the analysis of data to make critical decisions, and the demand for people skilled in this area is growing exponentially. The 9-month Master of Business Analytics (MBAN) teaches candidates with quantitative backgrounds how to apply advanced analytical tools and methods to address management challenges.

The MBAN program can be taken directly after you complete your BCom degree. There are electives you can take now to better prepare you for the program and a career in business analytics, including [COMM 337 Business Programming and Analytics](#) and [COMM 414 Data Visualization and Business Analytics](#). Visit the [MBAN website](#) to see the full list of courses and learn more about admission to the program.

UBC CFA® Exam Prep Boot Camp

UBC Sauder is offering a UBC CFA® Exam Prep Boot Camp for students challenging CFA Exam Level 1 and 2 this summer. Delivered by a team of expert instructors, the Boot Camp offers study tools, exam-taking strategies and time-management skills, and support to help improve students' exam performance and confidence. The course fee is \$695.00 plus GST.

Registration is open for the following Boot Camps:

Level 1: June 7-9, 9:00am to 5:00pm at UBC Robson Square, [register now](#)

Level 2: June 8-10, 9:00am to 5:00pm at UBC Point Grey, [register now](#)

For more information visit [UBC CFA® Exam Prep Boot Camp](#)

Registration assistance

If you need assistance with Commerce course registration, you can [complete the online request for Registration Assistance form](#) once your registration has opened. The UGO will only process forms for which you provide a **valid reason** for a registration request as defined in the online instructions. Please allow **at least three business days** for processing.

Academic advising

The [UBC Sauder Undergraduate Office \(UGO\)](#) is dedicated to ensuring that you have the assistance and ongoing support that you need throughout your studies in the BCom program. If you have any questions, please email bcomquestions@sauder.ubc.ca, call 604.822.8333, or stop by and see us in Henry Angus room 165.

Until the end of June, we'll be offering scheduled advising appointments Monday through Friday from 10:00am to 12:00noon, and drop-in advising (no appointment necessary) Monday through Friday from 12:30 to 3:30pm.

Starting in July and continuing throughout the summer, we'll be piloting more flexible drop-in advising hours. Drop-in times will be Monday through Friday from 10:00 to 11:30am and 1:30 to 3:00pm. Appointments will be available Monday through Friday from 12:00 to 1:30pm.

Please note, the UGO will be closed on Wednesday, July 10.

And for all the latest news and updates, be sure to follow us on [Facebook](#), [Twitter](#), and [Instagram](#).