

Before you register for the 2021 Winter Session (September 2021 to April 2022), learn more about:

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### **In-person and online learning in 2021W**

UBC is preparing for a safe return to in-person learning this fall. While the majority of courses will take place on campus, there will also be some online options. You will see information about the mode of delivery for each course on the [Student Service Centre \(SSC\)](#). Please familiarize yourself with the different modes of delivery for course activities at [students.ubc.ca/enrolment/courses/2021-22-winter-session-courses](https://students.ubc.ca/enrolment/courses/2021-22-winter-session-courses).

The UBC Sauder School of Business will deliver most Commerce courses in person for the 2021 Winter Session, however, a limited number of sections will be offered online in Term 1. Online sections are intended for students who are unable to arrive on campus by the start of term. Students living in the greater Vancouver area should register for course sections with in-person delivery (if available).

Regardless of whether or not your courses are delivered in-person or online, regular attendance is expected, and standard academic policies and course withdrawal deadlines will apply.

All Commerce courses (in-person and online) will require students in the greater Vancouver area to complete all assessments in person, including midterms and final exams. Registrants who are prevented from being present on campus will have an opportunity during the term to apply for alternate format exams (additional details will be provided once the term has started). This option may not be the case for some non-Commerce online courses so be sure to review the Section Comments of each course for any additional information.

When the term begins, consult your syllabus for the most up-to-date and accurate course information.

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### **Your registration date and time**

The registration dates for Year 4 students are **Tuesday, June 29, Wednesday June 30 and Friday, July 2**. You will receive an email from Enrolment Services 1-2 weeks prior to registration to announce that your individual registration open date and time is ready to view on the [Student Service Centre \(SSC\)](#). We recommend that you check it again on June 28 to confirm that it has not changed; changes are sometimes necessary to ensure that registration access is distributed evenly for optimal performance of the system.

Your registration status will remain blocked until your registration opens. A [registration deposit](#) is no longer required before registering for courses. Register for all of your courses in both Term 1 (September to December) and Term 2 (January to April) as soon as your registration opens as courses fill quickly.

### Step-by-step registration

1. Register in your remaining option courses.
2. Register in any remaining Commerce core requirements from previous years that you have not yet completed.
3. Register in your capstone course: one of COMM 491, COMM 497, or COMM 498.<sup>1,2,3,4,5</sup>
4. Register in any remaining [elective requirements](#).

<sup>1</sup> If you've previously completed COMM 486M you can use the course to satisfy the capstone requirement. After 2020W COMM 486M will no longer be offered.

<sup>2</sup> Three of the six credits from COMM 466 New Venture Design can be used to satisfy the capstone requirement (3 credits equivalent to COMM 497). Admission to COMM 466 is by-application only; the application period for the 2021W cohort has passed.

<sup>3</sup> Three of the six credits from COMM 483 Leadership and General Management can be used to satisfy the capstone requirement. Admission to COMM 483 is by-application only; the application period for the 2021W cohort has passed.

<sup>4</sup> If you're completing the General Business Management option (per requirements prior to 2021W), you must complete 3 credits from COMM 497, COMM 498 and 6 credits from COMM 486M, COMM 491, COMM 497, COMM 498 as per your option requirements.

<sup>5</sup> Prerequisites COMM 390 and COMM 395 **must** be completed before taking any of COMM 491, COMM 497, and COMM 498.

[Consult program requirements on the myBCom website](#) to determine your remaining requirements. If you require assistance in determining your program requirements, please contact the [UBC Sauder Undergraduate Office \(UGO\)](#).

If you're completing the Combined Major in Business and Computer Science, please [review your requirements on the myBCom website](#).

If you're studying abroad in 2021W, do not register in any UBC courses during your exchange term(s); only register in courses for the term that you will be attending UBC. Go Global will register you in an exchange code to indicate that you are on exchange, which will trigger your tuition for the term and enable awards staff to review your eligibility for the Go Global International Learning Award. If you do register in any courses in the term(s) that you are scheduled to be on exchange, you will be dropped from these courses. If for any reason you do not go on exchange, the UGO will assist you to register in any required COMM/COHR courses.

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### Maximum credits for registration

Students can only initially register in a maximum of 32 credits in the winter session to allow everyone an opportunity to register in a full course load. If you would like to register in additional credits, you can request an increase to your total credit limit to a maximum of 35 credits on or after **August 9**: [webforms.sauder.ubc.ca/credit-limit-increase-request](http://webforms.sauder.ubc.ca/credit-limit-increase-request). You may be required to meet with an academic advisor to discuss your course plan.

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### Minimum credits to maintain student loan eligibility

Government loans, grants, and interest-free status all require students to be enrolled in at least 60% (80% for Newfoundland loans) of a full-time course load in each term. The full course load for students in Year 4 of the BCom program is 30 credits. Therefore the minimum 60% is 18 credits (at least 9 credits per term). If you have a documented permanent disability, you may be eligible to study at a reduced course load. Consult the [course load guide at students.ubc.ca](#) to learn more.

Note that credit minima may differ for other considerations, such as eligibility to receive and retain scholarships, to live in UBC residence, or to apply for a post-graduation work permit. Carefully review any conditions relevant to your personal circumstances to ensure your continued eligibility. Learn more:

[mybcom.sauder.ubc.ca/registration/#courseload](http://mybcom.sauder.ubc.ca/registration/#courseload).

**Recently added courses**

**APSC 383 Prototyping (formerly numbered COMM 386P) – 3 credits**

Plan and design different levels of prototypes and learn fundamental tools and methods available in software, mechanical, and electronics prototyping to allow customer and stakeholder feedback at early stages and on sub-components. The course will still count toward Entrepreneurship option requirements.

**COHR 486D Negotiation for Leaders – 3 credits**

Develop the negotiation skills needed to meet leadership challenges by analyzing bargaining and conflict relationships and learning (through class discussion and self-assessment) about your own individual "bargaining styles" as a leader.

**COMM 312 Business Ethics Leadership – 3 credits**

Identify the values and moral culture of an organization and how it should treat its stakeholders. Also develop an understanding of best practices in business ethics leadership, and create a plan to execute them.

**COMM 314 Strategies for Responsible Business (formerly numbered COMM386J) – 3 credits**

Understand the positive and negative impacts business can have economically, socially, and environmentally – and how long-term, strategic decision making can unlock business opportunities while addressing these societal issues. The language and tools of sustainability and responsibility are a new standard currency in business, and understanding the long-term impacts of business decisions can lead to more successful business models that readily adapt to the demands of new evolving markets.

**COMM 386H HR Analytics: Data and Metrics for HR Professionals – 3 credits**

Develop analytical skills to understand, evaluate, and address strategic HR decisions. You'll learn how to apply descriptive statistics and statistical inference to decisions in core HR areas, including recruitment, selection, compensation, training, and performance management using organizations' HR data and human capital metrics collected from employee surveys.

**COMM 386I Innovation and Sustainability – 3 credits**

Consider and critique the multiple ways that sustainability is contested and understood across various industries, including its biophysical, political, economic, institutional, ethical and technological implications. You'll look at the drivers of corporate innovation, strategic shifts, and new markets; learn to identify innovation opportunities; and recognize the tools, concepts, standards and frameworks used by companies currently pursuing a sustainable business model.

**COMM 386L Impact Investing: Social Finance in the 21st Century – 3 credits**

Discover impact investment as a new form of investing through a combination of readings, discussions, guest lectures, research, a pitch competition and a portfolio allocation project. You'll gain deep insight into the different perspectives brought by the impact investor who is concerned with stimulating social and environmental impact while generating financial return.

**COMM 386O Behavioural Finance – 3 credits**

Understand the psychological processes that give rise to decision-making biases in investment settings. Identify when those biases are most likely to occur, their effects on various market and investment phenomena, and ways to minimize their negative effects on financial decisions.

**COMM 386T Indigenous Peoples and Economic Development – 3 credits**

Gain a better understanding of the complexities and importance of Indigenous engagement. While the focus of the course will be on Indigenous engagement in Canada, the tools and frameworks presented will be applicable to cross-cultural business practices in many environments. The course will present a high-level review of political, legal, cultural, and historical contexts; case studies on the private sector's engagement with Indigenous peoples; and frameworks that present best practices and tools for enduring and successful economic relationships.

**COMM 388 – Design Methods for Business Innovation – 3 credits**

Build expertise in critical and creative thinking in this hands-on course that blends analytical and creative approaches, equipping you with design strategies and techniques to solve complex business problems. Working in teams, you'll be challenged to deliver real-world solutions that create economic, social, and environmental value using strategic design.

**COMM 435 CIO Strategies – 3 credits**

Examine the role of Chief Information Officers within organizations and the strategies they employ in the acquisition, development and implementation of plans and policies to achieve efficient and effective information systems within their organizations.

### **Elective requirements**

Your total elective requirements for your BCom degree will vary depending on your option. Refer to the [Elective requirements page on the myBCom website](#) to determine your specific elective requirements. **Confirm that the electives you have selected will count for credit in the BCom program by reviewing the not-for-credit tables at the bottom of the requirements page.**

Planning to take all of your electives in one subject area? You may be eligible for a [minor](#).

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### **COHR courses**

If you're planning to take [Organizational Behaviour and Human Resources \(OBHR\)](#) courses as either your option requirements or as electives, please note that some of these courses have a prefix of COHR (not COMM) and are either 1.5 credits or 3 credits. Check carefully to ensure that you know the credit value of the COHR course(s) you're taking. COHR courses taken as electives count toward Commerce elective requirements.

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### **Courses taken for Credit/D/Fail**

Credit/D/Fail grading allows you to take an eligible course for a Credit, D, or Fail standing instead of a percentage grade. If you register in a course for "Credit/D/Fail", you'll still complete all coursework and earn a percentage grade, but only a standing of "Cr," "D," or "F" will be displayed on your grades summary and academic transcript. You can take a maximum of 6 credits of Credit/D/Fail graded courses per winter or summer session, to a maximum of 12 credits of Credit/D/Fail graded courses toward your total degree requirements. Courses taken for Credit/D/Fail grading during 2019W Term 2 will not be counted toward your 12-credit degree limit.

You **cannot** take any of the following courses for Credit/D/Fail (exception if taken during 2019W Term 2):

- First-year non-Commerce requirements (i.e., WRDS 150/ENGL 112 or equivalent, MATH 104/184 or equivalent, and ECON 101 and ECON 102 or equivalents)
- Commerce core requirements (e.g., COMM 290, COMM 291, etc.)
- Combined Major in Business and Computer Science program requirements

You are permitted to take **only eligible elective courses** for Credit/D/Fail, provided they are **not** fulfilling requirements toward an option (including International Business), a minor, or a concentration (exception if taken during 2019W Term 2).

Courses taken for Credit/D/Fail are not counted toward the calculation of your GPA or credits taken to be eligible for [Dean's Honour Roll or a Degree with Honours standing](#); only percentage-graded courses are used to determine eligibility. Also note, you must be registered in a minimum number of percentage-graded courses to be eligible to receive and retain most scholarships.

Learn more: [students.ubc.ca/enrolment/courses/credिटdfail-grading](https://students.ubc.ca/enrolment/courses/credिटdfail-grading).

**Accounting option – CPA prerequisites**

If you're planning to fulfill the prerequisites for admission to the CPA Professional Education Program (CPA PEP), review the [list of UBC course equivalencies](#). Keep in mind that if you're unable to register in any of these courses, you can take any remaining prerequisites through the UBC Diploma in Accounting Program or CPA directly after you have completed your BCom degree.

For additional information regarding CPA certification, please visit [bccpa.ca](http://bccpa.ca).

If you're planning to take [COMM 459 Financial Statement Analysis](#) this year, you must have already completed its prerequisite [COMM 370 Corporate Finance](#) in Year 3. You will not be permitted to take the two courses concurrently.

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**General Business Management option – changes to requirements**

Effective 2021W, students starting the General Business Management option must complete 15 credits of 300/400-level COMM/COHR courses, of which at least 6 credits are at the 400 level.

If you are currently in the General Business Management option (i.e., you started it prior to 2021W) you can choose to follow either the previous requirements or the new requirements to complete the option. Please review [General Business Management option requirements on the myBCom website](#).

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**International Business option**

With the introduction of the new International Business (IB) concentration in September 2021 (see below), the International Business option will be discontinued. Students who started Year 1 in 2020W will be of the last cohort eligible to complete the option. Current IB option students can choose to complete the IB concentration instead, but they cannot complete both. Any eligible students who have not already been admitted to the option and who are planning to apply must do so by **July 31, 2021**.

Please review [International Business option requirements and application instructions on the myBCom website](#).

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**International Business concentration NEW IN 2021W**

If you're planning to complete the [International Business concentration](#), you must complete a total of **12 credits** of internationally-oriented courses including COMM 498, and **participate in an approved international exchange/study abroad program**. The 12 credits can also count toward fulfillment of your electives requirement, but note that COMM courses cannot be counted as non-Commerce electives. If the courses you take for the concentration overlap with the courses you take for an option or minor, or if you plan to use COMM 498 to fulfill your capstone requirement, you can double count a maximum of 3 credits of coursework in your degree toward both the concentration and one of either an option, a minor, or your capstone requirement.

Completion of the International Business concentration does not require pre-approval or special admission. If you would like to pursue this concentration, simply complete all of the concentration's requirements. After you've applied to graduate, we'll provide instructions for how to declare the concentration so that it will appear on your academic transcript.

For the IB concentration you must complete:

- **9 credits** from approved internationally-oriented courses (Commerce or non-Commerce)<sup>1</sup>
- **3 credits** from [COMM 498 International Business](#)
- Participate in an approved international study abroad or exchange program<sup>2</sup>

*International Business notes:*

<sup>1</sup> See [IB concentration website](#) for an approved course list

<sup>2</sup> The program must be credit-bearing and a minimum of five weeks in duration.

### **Business Law concentration**

If you're planning to complete the [Business Law concentration](#), you must complete a total of **12 credits** of law-related studies selected from a variety of both Commerce and non-Commerce courses as listed below. The 12 credits can also count toward fulfillment of your electives requirement, but note that COMM and COHR courses cannot be counted as non-Commerce electives. If the courses you take for a concentration overlap with the courses you take for an option or minor, you can double count a maximum of 3 credits of coursework in your degree toward both the concentration and one of either one option or one minor.

Completion of the Business Law concentration does not require pre-approval or special admission. If you would like to pursue this concentration, simply take the required courses as indicated. After you've applied to graduate, we'll provide instructions for how to declare the concentration so that it will appear on your academic transcript.

You must complete **6 credits** from:

[COHR 433](#)<sup>1</sup>      [Employment Law](#)

[COMM 434](#)      [Land Law](#)

Plus **3 credits** from:

[COMM 431](#)      [Law of Business Organizations and Corporate Governance](#)

[LAW 459](#)<sup>2</sup>      [Business Organizations](#)

And **3 credits** from:

[ECON 367](#)      [Economic Analysis of Law](#)

[LASO 204](#)      [Introduction to Law and Society](#)

[LAW 316](#)<sup>2</sup>      [International Law](#)

[LAW 334](#)<sup>2</sup>      [Introduction to Asian Legal Systems](#)

[PHIL 331](#)      [Business and Professional Ethics](#)

[PHIL 338](#)      [Philosophy of Law](#)

*Business Law notes:*

<sup>1</sup> *COHR 433 can be counted toward both the Business Law concentration and the Organizational Behaviour and Human Resources option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.*

<sup>2</sup> *Approval to take Law courses is at the discretion of the Faculty of Law and subject to your academic readiness and available space in courses. Instructions for how to request registration are posted on the [Business Law concentration page](#).*

**Sustainability and Social Impact concentration**

If you're planning to complete the [Sustainability and Social Impact concentration](#), you must complete a total of **12 credits** of sustainability studies selected from a variety of both Commerce and non-Commerce courses as listed below. The 12 credits can also count toward fulfillment of your electives requirement, but note that COMM courses cannot be counted as non-Commerce electives. If the courses you take for a concentration overlap with the courses you take for an option or minor, you can double count a maximum of 3 credits of coursework in your degree toward both the concentration and one of either one option or one minor.

Completion of the Sustainability and Social Impact concentration does not require pre-approval or special admission. If you would like to pursue this concentration, simply take the required courses as indicated. After you've applied to graduate, we'll provide instructions for how to declare the concentration so that it will appear on your academic transcript.

You must complete at least **9 credits** from:

- COMM 312 [Business Ethics Leadership](#)
- COMM 314 [Strategies for Responsible Business](#) – formerly COMM 386J
- COMM 386I<sup>1</sup> [Innovation and Sustainability](#)
- COMM 386L<sup>2</sup> [Impact Investing: Social Finance in the 21st Century](#)
- COMM 386T [Indigenous Peoples and Economic Development](#)
- COMM 460<sup>3</sup> [Social and Nonprofit Marketing](#)
- COMM 484<sup>4</sup> [Sustainability Marketing](#)
- COMM 485<sup>5</sup> [Social Entrepreneurship](#)
- COMM 486C [Corporate Responsibility and Business Ethics](#) – not offered in 2021W
- COMM 487 [Environmental Management](#) – not offered in 2021W

And **3 credits** from recommended courses with a social sciences **or** a natural sciences focus ([see the myBCom website for a complete list](#)).

*Sustainability and Social Impact notes:*

- <sup>1</sup> *COMM 386I can be counted toward both the Sustainability and Social Impact concentration and the Entrepreneurship option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.*
- <sup>2</sup> *COMM 386L can be counted toward both the Sustainability and Social Impact concentration and the Entrepreneurship option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.*
- <sup>3</sup> *COMM 460 can be counted toward both the Sustainability and Social Impact concentration and the Marketing option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.*
- <sup>4</sup> *COMM 484 (formerly COMM 486F) can be counted toward both the Sustainability and Social Impact concentration and the Marketing option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.*
- <sup>5</sup> *COMM 485 (formerly COMM 386E Social Enterprise) can be counted toward both the Sustainability and Social Impact concentration and the Entrepreneurship option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.*

**Business Analytics concentration**

If you're planning to complete the [Business Analytics concentration](#), you must complete a total of **12 credits** of analytics-related Commerce courses as listed below. The 12 credits can also count toward fulfillment of your electives requirement, but note that COMM courses cannot be counted as non-Commerce electives. If the courses you take for a concentration overlap with the courses you take for an option or minor, you can double count a maximum of 3 credits of coursework in your degree toward both the concentration and one of either one option or one minor.

Completion of the Business Analytics concentration does not require pre-approval or special admission. If you would like to pursue this concentration, simply take the required courses as indicated. After you've applied to graduate, we'll provide instructions for how to declare the concentration so that it will appear on your academic transcript.

You must complete **9 credits** from:

- COMM 337<sup>1</sup> [Business Programming and Analytics](#)
- COMM 365<sup>2</sup> [Market Research](#)
- COMM 414<sup>3</sup> [Data Visualization and Business Analytics](#)
- COMM 415<sup>4</sup> [Quantitative Policy Analysis](#)
- COMM 437<sup>5</sup> [Database Technology](#)

And **3 credits** from:

- COMM 335<sup>6</sup> [Information Systems Technology and Development](#)
- COMM 363<sup>7</sup> [Marketing Analysis](#)
- COMM 443<sup>8</sup> [Service Operations](#)
- COMM 449<sup>9</sup> [Supply-Chain Management](#)
- COMM 464<sup>10</sup> [Digital Marketing](#)

*Business Analytics notes:*

- <sup>1</sup> You can receive credit for only one of CPSC 103 and COMM 337. If you took both courses prior to 2019W, you will receive credit for both. CPSC 103 cannot be used in place of COMM 337 for the Business Analytics concentration.
- <sup>2</sup> COMM 365 can be counted toward both the Business Analytics concentration and the Marketing option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- <sup>3</sup> COMM 414 can be counted toward both the Business Analytics concentration and one of either the Global Supply Chain and Logistics Management, Marketing, or Operations and Logistics options. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- <sup>4</sup> COMM 415 can be counted toward both the Business Analytics concentration and the Operations and Logistics option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements. After 2020W COMM 415 will no longer be offered.
- <sup>5</sup> COMM 437 can be counted toward both the Business Analytics concentration and the Business Technology Management option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- <sup>6</sup> COMM 335 can be counted toward both the Business Analytics concentration and the Business Technology Management option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- <sup>7</sup> COMM 363 can be counted toward both the Business Analytics concentration and the Marketing option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- <sup>8</sup> COMM 443 can be counted toward both the Business Analytics concentration and the Operations and Logistics option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- <sup>9</sup> COMM 449 can be counted toward both the Business Analytics concentration and the Operations and Logistics option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.
- <sup>10</sup> COMM 464 can be counted toward both the Business Analytics concentration and the Marketing option. A maximum of three credits of coursework within your degree can be applied to fulfill both option and concentration requirements.



### **Program completion and graduation**

If you're planning to graduate in May 2022, you must have all of your program requirements completed by the end of Term 2 in April 2022.

The May 2022 graduation application will be available in December on the Student Service Centre. Note that if you are going on exchange in Term 2, you will not be eligible to graduate until November 2022.

A winter session average of 60% or greater on all courses attempted from September to April is required to achieve a "pass" for the year and continue in the program. This is a weighted average calculated from your final course grades and their corresponding course credit values; it will include any failed courses. If you participate in a study abroad and exchange program during the winter session, grades earned on exchange will be included in the calculation. Decimals are not rounded (i.e., a winter session average of 59.9% would be considered a failed year). Courses taken during the summer session (May to August) are not included in the winter session average.

If you've completed all of your degree requirements by April 2022 and your sessional average is below 60%, you will be permitted to graduate, however, a notation of 'Failed Year' will appear on your academic transcript for the 2021 Winter Session.

If you haven't completed all of your degree requirements by April 2022 and your sessional average is below 60%, you will be considered to have failed the year and may be required to discontinue your studies at UBC for a period of at least one year. Your continuation in the program during the 2022 Winter Session will be at the discretion of the Faculty. See [Academic Regulations in the UBC Calendar](#) for details.

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### **Master of Business Analytics**

If you're known in your project groups as the go-to person who is skilled at analyzing data to solve case study challenges, you're in good company. Businesses around the world rely on the analysis of data to make critical decisions, and the demand for people skilled in this area is growing exponentially. The 12-month Master of Business Analytics (MBAN) teaches candidates with quantitative backgrounds how to apply advanced analytical tools and methods to address management challenges.

The MBAN program can be taken directly after you complete your BCom degree. There are electives you can take now to better prepare you for the program and a career in business analytics, including [COMM 337 Business Programming and Analytics](#) and [COMM 414 Data Visualization and Business Analytics](#). Visit the [MBAN website](#) to see the full list of courses and learn more about admission to the program.

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### **Registration assistance**

If you need assistance with Commerce course registration, you can [complete the online request for Registration Assistance form](#) once your registration has opened. The UGO will only process forms for which you provide a **valid reason** for a registration request, as defined in the online instructions. Academic advisors will direct all registration requests to this form. Please allow **at least three business days** for processing.

**Academic advising**

The [UBC Sauder Undergraduate Office \(UGO\)](#) is dedicated to ensuring that you have the assistance and ongoing support that you need throughout your studies in the BCom program. You'll find many of the answers to your questions about your program—as well as resources and services available to support you—at [mybcom.sauder.ubc.ca](#) and [students.ubc.ca](#). We encourage you to start by reviewing our [Frequently Asked Questions page](#).

If you still have questions or concerns, please email us at [bcomquestions@sauder.ubc.ca](mailto:bcomquestions@sauder.ubc.ca) or visit our [virtual office](#) during business hours to ask a quick question or schedule an appointment with an academic advisor. Academic advisors are available for prescheduled online advising appointments from Monday to Friday.

**Please note, the UGO will be closed on Thursday, July 1.**