

Award Eligibility and Application Instructions

The term “award” is a general term often used to refer to scholarships, prizes and awards. See the award description in the list of available awards to determine whether academic, service, or financial need are requirements. Awards are available to domestic and international students unless specified in the award description.

17W Scholarships and Academic Awards

If the word “scholarship” is in the award title or if there is any mention of academics in the award description, the following credit and grade requirements must be met for a **scholarship or academic award** for 17W:

- Minimum credits in 16W: 27 percentage-graded credits taken while in the BCom Program
 - The exceptions to this rule are for awards available to new students (1547 Real Estate Council of British Columbia Scholarship and 1687 HSBC Bank of Canada Sauder School of Business Entrance Award)
 - If you were on a coop term in 16W, you need to have taken at least 13.5 percentage-graded credits in your study term in 16W. If you were on coop work terms in 16W term 1 and term 2 you are not eligible for 17W scholarships and academic awards
- Minimum overall average in 16W:
 - 75% with no failed courses or missing grades
- Minimum credits in 17W: 24 credits
 - Exceptions to this rule are for
 - Students in their graduating year and do not need 24 credits in 17W to graduate
 - If you are on coop for one term in 17W, you need to be registered in 12 credits of course work in your study term
 - If you will be on coop work terms in 17W term 1 and term 2, your award can be deferred to the following academic year. However, you will not be eligible for scholarships and academic awards in 18W

Notes:

- To be eligible for scholarships in 18W, you must be registered in 27 percentage-graded credits in 17W
- Grades obtained on exchange in 16W will be included in meeting any average requirement
- Credits taken on exchange in 16W or 17W will be included in meeting any credit requirement
- If you are required to take a reduced course load because of special circumstances (i.e. varsity athlete, Access & Diversity client) please make note on your award cover page

17W Service Awards

If the word “scholarship” is not in the award title and there is no mention of academics in the award description, you must meet the following criteria to be eligible for a non-academic **service award** for 17W:

- There is no minimum average or credit requirement in 16W to be considered for non-academic service awards
- You must show registration in 17W in order to receive one of these awards

Application Instructions

Complete **one application cover page** and attach (in the following order):

- **One** one-page resume (submit only one resume)
- **One** one-page **maximum 350-word** cover letter **per award** indicating how you meet the criteria outlined in the award description. Organize your application so the order of your cover letters corresponds to the list of awards on your cover page
- **One** budget worksheet if applying for any award where one of the criteria is financial need

Notes:

- Do not apply for awards that are not on the list of available awards
- Incomplete applications will not be reviewed
- Submit to the UGO by 4PM on September 18, 2017